



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, OCTOBER 23, 2018
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



SEEDS OF FAITH
MASS · MERCY · MISSION
2018-2021

8:00 p.m. Timed In Camera Item

A. ROUTINE MATTERS

- | | |
|--|--------|
| 1. Opening Prayers – Trustee Sicoli | - |
| 2. Roll Call | - |
| 3. Approval of the Agenda | - |
| 4. Declaration of Conflict of Interest | - |
| 5. Minutes of the Board Meeting of September 25, 2018 | A5 |
| 6. Consent Agenda Items | |
| 6.1 Unapproved Minutes of the Committee of the Whole Meeting of October 9, 2018 and Consideration of Recommendations | A6.1 |
| 6.1.1 Electronic Communications Systems (Employees) Policy (201.12) | A6.1.1 |
| 6.1.2 Student Parenting Policy (302.5) | A6.1.2 |
| 6.1.3 Playground Equipment Policy (702.1) | A6.1.3 |
| 6.1.4 Continuing Education Policy (400.1) | A6.1.4 |
| 6.2 Approved Minutes of the Staff Wellness Committee Meeting of May 1, 2018 | A6.2 |
| 6.3 Approved Minutes of the Audit Committee Meeting of June 27, 2018 | A6.3 |
| 6.4 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of September 5, 2018 | A6.4 |
| 6.5 Appointment of Niagara Catholic Special Education Advisory Committee (SEAC) Member 2014-2018 | A6.5 |
| 6.6 Niagara Catholic Special Education Advisory Committee (SEAC) Meetings – Change in Start Time | A6.6 |
| 6.7 Extended Overnight Field Trip, Excursion and Exchange | A6.7 |
| 6.8 In-Camera Agenda Items F1, F2, F4, F5, F6.1, F6.2, F6.3, F7 & F8 | - |

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

- | | |
|---|----|
| 1. School Excellence Program St. Andrew Catholic Elementary School | C1 |
| 2. Financial Reports as at September 30, 2018 | C2 |

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

- | | | |
|-----|--|------|
| 1. | Correspondence | - |
| 1.1 | September 27, 2018 Letter from OCSTA | D1.1 |
| 2. | Report on Trustee Conferences Attended | - |
| 3. | General Discussion to Plan for Future Action | - |
| 4. | Trustee Information | |
| 4.1 | Spotlight on Niagara Catholic – October 9, 2018 | D4.1 |
| 4.2 | Calendar of Events – November 2018 | D4.2 |
| 4.3 | Ontario Legislative Highlights – October 5, 12 & 19, 2018 | D4.3 |
| 4.4 | October 17, 2018 OCSTA Memorandum – Education Development Charges Update | D4.4 |
| 4.5 | October 17, 2018 OCSTA Memorandum – Update: Cannabis Legalization and Resources for School Boards | D4.5 |
| 4.6 | Pilgrimage Sunday – October 28, 2018 | - |
| 5. | Open Question Period | |
| | <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)</i> | |

E. NOTICES OF MOTION**F. BUSINESS IN CAMERA****G. REPORT ON IN CAMERA SESSION****H. FUTURE MEETINGS AND EVENTS****I. MOMENT OF SILENT REFLECTION FOR LIFE****J. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TITLE: MINUTES OF THE BOARD MEETING OF
SEPTEMBER 25, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of September 25, 2018, as presented.



MINUTES OF THE BOARD MEETING

TUESDAY, SEPTEMBER 25, 2018

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, September 25, 2018, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair MacNeil

2. Roll Call

Chair MacNeil noted that Trustee Charbonneau, Trustee Fera and Trustee Nieuwesteeg asked to be excused.

| Trustee | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Kathy Burtnik | ✓ | | | |
| Maurice Charbonneau | | | | ✓ |
| Frank Fera | | | | ✓ |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | | | | ✓ |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Pat Vernal | ✓ | | | |
| Student Trustees | | | | |
| Jade Bilodeau | ✓ | | | |
| Madison McKinney | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of September 25, 2018, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Board Meeting

5.1 June 19, 2018

Moved by Trustee O'Leary

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 19, 2018, as presented.

CARRIED

5.2 June 20, 2018

Moved by Trustee O'Leary

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 20, 2018, as presented.

CARRIED

6. Consent Agenda Items

6.1 Unapproved Minutes of the Committee of the Whole Meeting of September 11, 2018 and Consideration of Recommendations

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of September 11, 2018, as presented.

6.1.1 Niagara Compliance Audit Committee Report

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board continues as a joint participant in the Niagara Compliance Audit Committee;

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval the updated Terms of Reference, as established and updated (*Appendix I*);

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board that the Secretary of the Board be delegated the authority to appoint members to the Niagara Compliance Audit Committee.

6.2 Approved Minutes of the Niagara Catholic Audit Committee Meeting of November 10, 2017 and November 17, 2017

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Audit Committee Meeting of November 10, 2017 and November 17, 2017, as presented.

6.3 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of May 2, 2018

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of May 2, 2018, as presented.

6.4 Appointment of Niagara Catholic Special Education Advisory Committee (SEAC) Members 2014-2018

THAT the Niagara Catholic District School Board appoint the following local association representatives to serve as Special Education Advisory Committee members for the term of 2014-2018:

Pina Palombo (Primary Representative) – Down Syndrome Caring Parents Association of Niagara
Rob Lavorato (Alternate Representative) – Down Syndrome Caring Parents Association of Niagara

6.5 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of May 3, 2018

THAT the Niagara Catholic District School Board receive the approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of May 3, 2018, as presented for information

6.6 Appointment of Community Representatives to the Niagara Catholic Parent Involvement Committee 2018-2019

THAT the Niagara Catholic District School Board approve the appointment of the following community members to serve as Community Representatives on the NCPIC for the 2018-2019 term:

Leone Strilec-St. Catharines Diocesan Council For Development and Peace
Shelley Gilbert –St. Vincent de Paul Society

6.7 System Priorities 2017-2018 Achievement Report

Presented for information.

6.8 In-Camera Items F1 and F4

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board adopt the consent agenda items.

CARRIED

B. DELEGATIONS/PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Patrick Catholic Elementary School, Port Colborne

Yolanda Baldasaro, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Mark Venzon, Principal of St. Patrick Catholic Elementary School, Port Colborne.

Principal Venzon, with the assistance of students showcased St. Patrick Catholic Elementary School as part of the School Excellence Program.

Chair MacNeil, along with Trustee Sicoli thanked Principal Venzon, and his students for their presentation.

2. Education Quality and Accountability Office (EQAO) 2017-2018 Results for Ontario Secondary School Literacy Test (OSSLT), Grade 9 Assessment of Mathematics and Assessments of Reading, Writing and Mathematics, Primary division and Junior Division

Lee Ann Forsyth-Sells, Superintendent of Education presented the Education Quality and Accountability Office results for the 2017-2018 Assessments of Reading, Writing and Mathematics Primary Division and Junior Division, the Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test for Trustee information.

3. Financial Reports

3.1 2017-2018 Update

Giancarlo Vetrone, Superintendent of Business & Financial Services presented an update on the 2017-2018 Financial Reports.

3.2 2018-2019 Budget Booklet

Superintendent Vetrone presented the 2018-2019 Budget Booklet for Trustee information.

Superintendent Vetrone answered questions of Trustees.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Chair MacNeil, highlighted the following letters presented for information;

1.1 June 20, 2018 Letter from 2021 Canada Games Host Society

1.2 September 2018 Letter from Family and Children's Services Niagara

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

- Senior Administrative Council will continue to focus on implementing the System Priorities for this year and provide regular updates at each month's Committee of the Whole meeting.
- A focused information report on the Ministry of Education's Fundamentals of Mathematics will be presented at the October Committee of the Whole meeting.
- Senior Administrative Council will also share the Boards continued high Provincial ranking in graduation rates across Ontario at the October Committee of the Whole meeting.

Director Crocco answered questions of Trustees.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – September 11, 2018

Director Crocco highlighted the September 11, 2018 Spotlight on Niagara Catholic.

4.2 Calendar of Events – October 2018

Director Crocco reviewed the Calendar of Events – October 2018 for Trustees information.

Director Crocco noted that a number of schools will be participating in the Niagara Grape and Wine Festival Grande Parade on September 29, 2018. Trustees interested in walking in the parade are asked to notify Anna Pisano.

4.3 Ontario Legislative Highlights – September 14 & 21, 2018

Director Crocco highlighted the Ontario Legislative Highlights for September 14 and 21, 2018.

4.4 OCSTA Regional Meeting – September 26, 2018 Responses to Questions for Presentation

Chair MacNeil requested input to the questions supplied by OCSTA for submission at the September 26, 2018 OCSTA Regional Meeting. Trustees engaged in a discussion on the answers to the questions, with Director Crocco recording the comments on the screen. Trustees agreed to their submission for the OCSTA Regional Meeting.

5. Open Question Period

Chair MacNeil and Superintendent Vetrone provided answers to the three questions submitted at the Open Question Period at the June 20, 2018 Board Meeting for a reply at the September 25, 2018 Board Meeting.

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:54 p.m. and reconvened at 9:10 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of September 25, 2018.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Sicoli
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of June 19, 2018, as presented.

CARRIED (Item F1)

Moved by Trustee Sicoli
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of September 11, 2018, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of June 19, 2018, as presented.

CARRIED (Item F4)

Moved by Trustee Sicoli
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of September 11, 2018, as presented.

CARRIED (Item F5)

Moved by Trustee Sicoli
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6 of the In Camera Agenda.

CARRIED (Item F6)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Vernal
Seconded by Trustee Sicoli

THAT the September 25, 2018 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:14 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **September 25, 2018**.

Approved on **October 23, 2018**.

Fr. Paul MacNeil
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF OCTOBER 9, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of October 9, 2018, as presented.

The following recommendation is being presented for the Board's consideration from the Committee of the Whole Meeting of October 9, 2018:

6.1.1 *Electronic Communications Systems (Employees) Policy (201.12)*

THAT the Niagara Catholic District School Board approve the Electronic Communications Systems (Employees) Policy (201.12), as presented.

6.1.2 *Student Parenting Policy (302.5)*

THAT the Niagara Catholic District School Board approve the Student Parenting Policy (302.5), as presented.

6.1.3 *Playground Equipment Policy (702.1)*

THAT the Niagara Catholic District School Board approve the Playground Equipment Policy (702.1), as presented.

6.1.4 *Continuing Education Policy (400.1)*

THAT the Niagara Catholic District School Board approve the Continuing Education Policy (400.1), as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, OCTOBER 9, 2018

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, October 9, 2018 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Vernal.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee O'Leary

2. Roll Call

Vice-Chair Vernal noted that Trustee Charbonneau and Trustee Nieuwesteeg asked to be excused.

| Trustee | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Kathy Burtnik | ✓ | | | |
| Maurice Charbonneau | | | | ✓ |
| Frank Fera | ✓ | | | |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | | | | ✓ |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Pat Vernal | ✓ | | | |
| Student Trustees | | | | |
| Jade Bilodeau | ✓ | | | |
| Madison McKinney | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of October 9, 2018, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of September 11, 2018

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 11, 2018, as presented.

CARRIED

6. Consent Agenda Items

6.1 Unapproved Minutes of the Policy Committee Meeting of September 25, 2018

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of September 25, 2018, as presented.

6.2 Approval of Policies

6.2.1 Electronic Communications Systems (Employees) Policy (201.12)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Electronic Communications systems (Employees) Policy (201.12), as presented.

6.2.2 Student Parenting Policy (302.5)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Student Parenting Policy (302.5), as presented.

6.2.3 Playground Equipment Policy (702.1)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Playground Equipment Policy (702.1), as presented.

6.2.4 Continuing Education Policy (400.1)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Continuing Education Policy (400.1), as presented.

6.3 Annual Reports for Catholic School Councils and the Niagara Catholic Parent Involvement Committee 2017-2018

Presented for information.

6.4 Staff Development Department Professional Development Opportunities

Presented for information.

6.5 Capital Projects Update

Presented for information.

6.6 In Camera Items F1 and F3

Moved by Trustee Burtnik

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Committee of the Whole System Priorities and Budget 2018-2019 Update

Director Crocco and members of Senior Administrative Council presented Committee of the Whole System Priorities and Budget 2018-2019 Update.

Director Crocco and Senior Administrative Council answered questions of Trustees.

2. Focusing on the Fundamentals of Math

Yolanda Baldasaro, Superintendent of Education and Laura Cronshaw, K-12 Numeracy consultant presented the Fundamentals of Math report for Trustee information.

Superintendent Baldasaro and Ms. Cronshaw answered questions of Trustees.

3. Niagara Catholic District School Board Level Graduation Rates for the 2012-2013 Grade 9 Cohort – August 2017

Lee Ann Forsyth-Sells, Superintendent of Education presented the Niagara Catholic District School Board Level Graduation Rates for the 2012-2013 Grade 9 Cohort – August 2017 report for Trustee information.

Superintendent Forsyth-Sells answered questions of Trustees.

4. Accountability Financial Report 2018-2019 – As of October 9, 2018

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report 2018-2019 – As of October 9, 2018

Superintendent Vetrone answered questions of Trustees.

5. Monthly Updates

5.1 Student Trustees' Update

Jade Bilodeau and Madison McKinney, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

5.1.1 Limitless – October 17-19, 2018

Jade Bilodeau and Madison McKinney extended an invitation to the 2018 Ontario Catholic Student Leadership Conference.

Director Crocco recognized the great leadership and work of both Jade, Madison and the Student Senate.

5.2 Senior Staff Good News Update

Senior Staff highlights included:

Director Crocco

- Over 300 students and staff participated in the annual Grape and Wine Parade representing elementary and secondary schools throughout the system in various floats and entries. This annual participation provides a great opportunity to showcase the spirit and pride of Niagara Catholic to the thousands who attend the annual festival.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – September 25, 2018

Director Crocco highlighted the Spotlight on Niagara Catholic – September 25, 2018 issue for Trustees information.

1.2 Calendar of Events – October 2018

Director Crocco presented the October 2018 Calendar of Events for Trustees information.

Trustees planning on participating in the Pilgrimage Sunday walk or to attend Mass on Sunday, October 28, 2018 were asked to contact the secondary school.

1.3 Ontario Legislative Highlights – September 28, 2018

Director Crocco highlighted the Ontario Legislative Highlights of September 28, 2018.

1.4 OCSTA Memorandum – Review of Government Spending – Managing Transformation a Modernization Action Plan for Ontario

Director Crocco highlighted the OCSTA Memorandum regarding the Review of Government Spending – Managing Transformation a Modernization Action Plan for Ontario.

1.5 OCSTA Memorandum – Federal Tax Treatment of Trustee Honoraria

Director Crocco highlighted the OCSTA Memorandum – Federal Tax Treatment of Trustee Honoraria

1.6 Provincial Consultations on Education Reform

Director Crocco presented the Ministry memo on the Provincial Consultations on Education Reform. It was recommended that the Board consider a submission on behalf of Niagara Catholic.

1.7 Knights of Columbus Bishop’s Charities Dinner – October 20, 2018

Director Crocco announced the Knights of Columbus Bishop’s Charities Dinner will be held on October 20, 2018 and a table of ten has been reserved for Niagara Catholic District School Board.

Trustees interested in attending were asked to confirm their attendance with Anna Pisano.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 The continued implementation of the System Priorities 2018-2019.
- 1.2 The preparation of a future report to the Committee of the Whole and Board of the Finalized Financial Statements for 2017-2018.
- 1.3 Journey Retreat Program and Library Information Centre Services reports for the November Committee of the Whole meeting.

F. BUSINESS IN CAMERA

Moved by Trustee MacNeil

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:07 p.m. and reconvened at 10:14 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee MacNeil

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of October 9, 2018.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on September 11, 2018, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on September 11, 2018, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the October 9, 2018 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:15 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **October 9, 2018.**

Approved on **November 13, 2018.**

Pat Vernal
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TOPIC: ELECTRONIC COMMUNICATIONS SYSTEMS (EMPLOYEES)
POLICY (201.12)**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Electronic Communications Systems (Employees) Policy (201.12), as presented.

Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Presented by: Policy Committee
Recommended by: Committee of the Whole
Date: October 23, 2018



Niagara Catholic District School Board
**ELECTRONIC COMMUNICATIONS
SYSTEMS POLICY (EMPLOYEES)**

STATEMENT OF POLICY

200 – Human Resources

Policy No 201.12

Adopted Date: January 31, 2006

Latest Reviewed/Revised Date: April 2018

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board (the “Board”), the Board provides access to, and recognizes the value of, staff utilizing electronic communications systems to share information and knowledge in support of the Board's mission.

Electronic communications systems and all data and messages generated on or handled by Board equipment are considered to be the property of the Board and are not the property of the users of the information technology.

Employees are accountable for the appropriate use of the Board's electronic communications systems in an ethical and appropriate educational manner, which must be in compliance with all relevant federal and provincial legislation. This includes, but is not limited to, the following: the Education Statutes and Regulations of Ontario, Ontario Charter of Rights and Freedoms, Ontario Code of Conduct; Ontario Human Rights Code and the Municipal Freedom of Information and Protection of Privacy Act and all relevant policies of the Niagara Catholic District School Board.

Employees must make a concerted effort to protect their passwords and not share them with anyone. Employee passwords represent the electronic employee identity and provide access to a wide variety of privileged services, applications and data that should not be accessible by any other person than the employee.

The confidentiality of employee, student, and other personal data must always be maintained.

There is no expectation of privacy on the part of any user when communicating using any of the Board's electronic communication systems.

Access to the Board's electronic communication services is a privilege that may be wholly or partially restricted by the Board at any time.

Any breaches of this policy may lead to discipline up to and including dismissal.

The Director of Education will establish Administrative Procedures for the implementation of this policy.

References

- [*Canadian Charter of Rights and Freedoms*](#)
- [*Education Statutes and Regulations of Ontario*](#)
- [*Municipal Freedom of Information and Protection of Privacy Act*](#)
- [*Ontario Code of Conduct*](#)
- [*Ontario College of Teachers, Professional Advisory: Maintaining Professionalism-Use of Electronic Communication and Social Media UPDATED, September 2017*](#)
- [*The Ontario Human Rights Code*](#)
- [*Niagara Catholic District School Board Policies/Procedures*](#)
 - [*Records and Information Management Policy 600.2*](#)
 - [*Electronic Communications System Policy \(Students\) 301.5*](#)
 - [*Employee Code of Conduct and Ethics Policy 201.17*](#)



Niagara Catholic District School Board
**ELECTRONIC COMMUNICATIONS
SYSTEMS POLICY (EMPLOYEES)**

ADMINISTRATIVE PROCEDURES

200 – Human Resources

Policy No 201.12

Adopted Date: January 31, 2006

Latest Reviewed/Revised Date: April 2018

In accordance with the Electronic Communications Systems (Employees) Policy No. 201.12, all employees shall be governed by the administrative procedures in this policy.

DEFINITIONS

1. Electronic communications systems refer to any electronic means used to send and receive information, including graphic images and photographs. They include, but are not limited to, Internet, Intranet, Cloud, E-Mail, Messaging Services, Social Media, Fax, Telephone, Pagers, Personal Electronic Devices, TV, Optical Disc Media and Radio.
2. Common areas will be defined and outlined by the Principal or person in charge of that building.
3. Personal Electronic Devices are defined as a piece of electronic equipment such as a laptop computer, tablet, mobile phone, wearable technology (e.g. smart watches) and medical monitoring devices (e.g. Wi-Fi enabled blood glucose monitors, etc.).

ETIQUETTE

1. The use of the Board's electronic communications systems must reflect the highest standard of courtesy and professional conduct and should be used only if there is a valid work-related reason.
2. While security and firewall filters are in place, employees are prohibited from knowingly accessing or participating in religiously, racially, or culturally offensive sites or e-mail, and commercial, gambling, racist, abusive, profane, pornographic, violent, discriminatory or harassing activities.

RECORDS

All messages sent on Niagara Catholic District School Board communication systems are Board records and the Board reserves the right to access and disclose the content of such messages.

DESK PHONES AND CELL PHONES

1. Staff are expected to focus their full attention on their work duties.
2. Notwithstanding emergency situations, staff is not to place or accept personal calls or messages by classroom phones or cell phones nor otherwise utilize a personal electronic device or utilize a Board issued device for personal means during scheduled work times.

PRIVACY

1. The confidentiality of employee, student, and other personal data must always be maintained.
2. In the process of operating and maintaining the Board's network and services, privacy cannot be guaranteed.
3. All Electronic communications using the Board's devices and/or services are property of the Board.
4. Electronic communications are neither private nor secure.

5. Users should be aware that all electronic records are Board documents that may be subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). The confidentiality of employee, student, and other personal data must always be maintained.
6. There are occasions when it may be necessary to access an employee's electronic files, whether they are transmitted to onsite Board storage or Board provisioned Cloud storage.
7. There are occasions when it may be necessary to access an employee's e-mail messages.
8. In the process of operating and maintaining the e-mail systems, privacy cannot be guaranteed.
9. There may be occasions when records of telephone calls will be reviewed to ensure appropriate use.

LEGISLATION

1. Internet and computer use are subject to applicable legislation and Board policies, including the Human Rights Code and the Municipal Freedom of Information and Protection of Privacy Act.
2. As with other written resources, there is an obligation to consider copyright and material use limitations where documents, pictures or other media are downloaded from the Internet.

PERMITTED USE OF THE BOARD'S ELECTRONIC COMMUNICATION SYSTEMS

1. All electronic communications systems provided by the Board are the property of the Board. The electronic systems including hardware and software are the Board's property.
2. While the use of the Board's electronic communications systems are intended for legitimate Board-related purposes only, the Board recognizes that there may be times when occasional non-work related use is acceptable. Such usage must be minimal, be in compliance with this policy, not interfere with an employee's work responsibilities, not adversely affect performance or productivity, and not be for personal gain of any type.

INAPPROPRIATE/UNACCEPTABLE USE OF THE BOARD'S ELECTRONIC COMMUNICATION SYSTEMS

1. Inappropriate use of the Board's electronic communications systems and computer network systems can result in the removal or suspension of these privileges at any time by the Board. Some inappropriate use may lead to discipline up to and including dismissal
2. The following chart of inappropriate uses of the Board's electronic communications systems is not exhaustive and is only used as a guideline for governing conduct in general.

| INAPPROPRIATE USE | DESCRIPTION |
|--------------------------------------|--|
| Acting on Behalf of the Board | <ul style="list-style-type: none"> ● Negligent misrepresentations on behalf of the Board or making statements on behalf of the Board when you are not authorized to do so is prohibited. |
| Chain Mail | <ul style="list-style-type: none"> ● Initiating or forwarding chain mail is prohibited. |
| Confidential Information | <ul style="list-style-type: none"> ● Accessing and/or disseminating contact information or confidential information for improper purposes is prohibited. |
| Controversial Material | <ul style="list-style-type: none"> ● Users of the internet may occasionally encounter material that is controversial and which other users, parents or staff might consider inappropriate or offensive. ● It is the responsibility of the individual user not to intentionally access such material. |

| | |
|--|--|
| Criminal Activity | <ul style="list-style-type: none"> Any activity that constitutes a violation of the Criminal Code (e.g. child pornography, hate crimes, etc.), and/or other laws is prohibited. |
| Cryptocurrency | <ul style="list-style-type: none"> Cryptocurrency mining or other forms of computing processing power or storage capability mining or exploitation is prohibited. |
| Defamatory Statements | <ul style="list-style-type: none"> Making or distributing inappropriate statements about other employees, unions, departments and/or the Board (defamation and insubordination) is prohibited. |
| Disruptive Technology | <ul style="list-style-type: none"> Usage of devices or technologies which are known to cause or could reasonably be expected to cause service disruption to Board electronic communication systems services are strictly prohibited. |
| Dissemination of any Material that does not Benefit the Board | <ul style="list-style-type: none"> Disseminating or storing commercial or personal advertisements, solicitations, personal promotions, political lobbying, destructive programs (i.e. viruses) or uses of this nature are prohibited. |
| Hacking | <ul style="list-style-type: none"> Computer hacking, even hacking one considers to be “ethical” in nature is prohibited. |
| Hardware Modification | <ul style="list-style-type: none"> Modification (upgrading or removing) of hardware components and peripherals by non-IT Services support staff is prohibited, except by managers or other individuals as designated by a member of Senior Administrative Council or a management member of IT Services. Any damages and / or labor charges resulting from unauthorized modifications will be the responsibility of the individual involved. |
| Hardware Movement | <ul style="list-style-type: none"> Movement of hardware and peripherals (from its assigned location in the school) is prohibited, except by computer technicians, managers or other individuals as designated by a member of Senior Administrative Council or a management member of IT Services. Principals may authorize an individual to borrow a laptop, LCD projector or other devices on a temporary basis. All permanent relocations are the responsibility of the IT Services personnel, managers or other individuals as designated by a member of Senior Administrative Council. |
| Identity Fraud | <ul style="list-style-type: none"> Sending email or other electronic communications which hide the identity of the sender or represents the sender as someone else. Borrowing, copying or reusing other's information without their consent and/or knowledge. |
| Inappropriate Material | <ul style="list-style-type: none"> Users of the internet shall not intentionally access inappropriate material on the internet. |

| | |
|---|---|
| Inappropriate Messaging | <ul style="list-style-type: none"> ● Sending messages, or posting messages on social media, of a bullying, fraudulent, defamatory, discriminating, embarrassing, fraudulent, harassing, intimidating, obscene, profane, sexually explicit, threatening or otherwise unlawful or inappropriate (including graphics) nature is prohibited. ● Users encountering or receiving these kinds of messages or materials should immediately report the incident to their supervisor. The supervisor, in turn, shall report the incident to the appropriate Superintendent. |
| Personal Information | <ul style="list-style-type: none"> ● The dissemination of personal information contrary to the Municipal Freedom of Information and Protection of Privacy Act is prohibited. |
| Personal Means | <ul style="list-style-type: none"> ● Excessive personal use is prohibited. |
| Pornographic Material | <ul style="list-style-type: none"> ● Viewing pornographic material is prohibited. |
| Profiteering | <ul style="list-style-type: none"> ● Using of Board devices, network or internet in order to profit is prohibited |
| Promotion of Controlled Substances | <ul style="list-style-type: none"> ● Encouraging the use of controlled substances or the use of the system for the purpose of inciting crime. |
| Proprietary Information | <ul style="list-style-type: none"> ● The dissemination of proprietary information is prohibited. |
| Software Installation | <ul style="list-style-type: none"> ● The installation of any software that is not authorized by the Board and for which the Board does not have the appropriate license is strictly prohibited. ● Users shall not install any software without express written permission from the IT Services. |
| Use of Non-Authorized Hardware | <ul style="list-style-type: none"> ● Non Board owned hardware and peripherals (excluding external memory cards) may not be physically connected (hard wired) to the network or Internet at any Board site, without the express permission of IT Services, Managers or Family of Schools Superintendents. |

MONITORING/CONSEQUENCES AND BOARD RIGHTS

1. While a reasonable, small, and infrequent amount of time may be spent on personal matters, the Board may monitor employees to ensure compliance with this policy.
2. As part of regular, day-to-day business operations, the Board does not monitor internal mail and communications. However, mail and communication may be monitored should a specific need arise. In addition, telephone logs may be checked occasionally.
3. Any request to carry out a forensic audit must have the approval of the Director of Education prior to such an audit being carried out.
4. The Board has the right to limit individual or organizational use of its electronic communication systems at any time, without notice and without providing any explanation except that it is in the interests of the integrity of the Board.
5. Any breaches of this policy may lead to discipline up to and including dismissal. The general principles regarding workplace discipline will be applied in a consistent manner. These principles include consideration of the seriousness of the behavior, the use of progressive discipline and consideration of mitigating factors.

MESSAGE MANAGEMENT

1. Messages that are directed to all staff including but not limited to all Elementary Principals, all Secondary Principals and all Secretaries are sent through the Director of Education, or a member of Senior Administration Council.
2. System emails, with the exception of emergencies, will be sent daily after 1:30 pm. The Office of the Director/Secretary-Treasurer (through the Board Services & Communications Department) shall receive and distribute all invitations to events, messages and general business related communication directed to the Board.
3. Where messages are concerned, senders and recipients should understand the following:
 - Consider the audience for the message and target the message in order to reduce the volume of unwanted e-mail.
 - Messages are not private.
 - Paragraphs and messages must be short and to the point so that they can be located quickly.
 - An appropriate subject title should be included in all messages so that they are easily identifiable.
 - Replying that a message is received should be limited to reduce volume of email traffic.
 - Users should check e-mail frequently and delete messages promptly (including from the Sent and Delete Boxes).
4. Where storage of messages is concerned, users should be aware:
 - For ncdsb.com on premise email services, messages are stored on Board systems and messages older than two years will be automatically deleted.
 - For ncdsb.com off-premise email services provided by Microsoft, staff is provided with email storage consisting of 50GB of space which should afford them with email storage for the duration of their employment. Email messages are stored indefinitely and will not be automatically deleted on this platform.
 - For niagaracatholic.ca email services provided by Google, messages are stored indefinitely in accordance with Google's current standard.
 - In accordance with the Records and Information Management Policy, the messages of certain employees will be archived for a seven-year period.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

TOPIC: STUDENT PARENTING POLICY (302.5)

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Student Parenting Policy (302.5), as presented.

Prepared by: Pat Rocca, Superintendent of Education

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: October 23, 2018



Niagara Catholic District School Board

STUDENT PARENTING POLICY

STATEMENT OF POLICY

300 – Schools/Students

Policy No 302.5

Adopted Date: March 27, 2001

Latest Reviewed/Revised Date: December 18, 2012

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, and in the spirit of Gospel values and being faithful to Church teaching, Niagara Catholic District School Board staff will remain faithful and committed to the Catholic teaching of respect for life from the moment of conception.

The Board recognizes and provides support of student pregnancy and parenting. Board personnel will respond with respect, compassionate concern and unconditional love in accordance with the principles and procedures necessary for the implementation of this policy.

Through the implementation of a resource guide, staff will assist students by providing information, insight and support; to support the rights of the child in the womb; to make a concerted effort to involve the student's family members in the process; and to encourage the student to continue their education within the system in order to further pursue their educational goals. Within this loving, affirming environment, our students will receive psychological and spiritual guidance and their right to privacy and confidentiality will be safeguarded where possible.

The Director of Education will establish a Niagara Catholic Resource Guide in support of this policy.

References

- [*Evangelium Vitae \(the Gospel of Life\), March 25, 1995, Pope John Paul II*](#)
- [*The Ontario Conference of Catholic Bishops: This Moment of Promise. Feb. 1989*](#)
- [*Ontario Human Rights Commission – Policy on Preventing Discrimination because of Pregnancy*](#)
- [*Family Life Education for Secondary Students – Assembly of Catholic Bishops of Ontario*](#)
- [*Education Commission of the Ontario Assembly of Catholic Bishops – March 2003*](#)
- [*Statement from the Assembly of Catholic Bishops of Ontario – January 14 2011*](#)
- [*Family Life Education – Ontario Catholic Elementary Curriculum Policy Document, Grades 1-8*](#)
- [*Fundamental Principles of Catholic Social Teaching – Assembly of Catholic Bishops of Ontario, January 2013*](#)
- [*Post-Synodal Apostolic Exhortation Amoris Laetitia \(Chapter 5\) of the Holy Father Francis to Bishops, Priests, and Deacons, Consecrated Persons, Christian Married Couples, and all the lay faithful on love in the family*](#)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

TOPIC: PLAYGROUND EQUIPMENT POLICY (702.1)

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Playground Equipment Policy (702.1), as presented.

Prepared by: Scott Whitwell, Controller of Facilities Services
Presented by: Policy Committee
Recommended by: Committee of the Whole
Date: October 23, 2018



Niagara Catholic District School Board
PLAYGROUND EQUIPMENT POLICY
STATEMENT OF POLICY

700 – Buildings and Site

Policy No 702.1

Adopted Date: April 28, 1998

Latest Reviewed/Revised Date: May 22, 2012

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Niagara Catholic District School Board recognizes that playground equipment on its school sites has been provided through the participation of school and community groups raising funds for its purchase, installation, inspection and maintenance in accordance, with the guidelines on playground equipment.

The Board also encourages the formation of community partnerships to assist in the purchase, installation and maintenance of playground equipment and surfaces in accordance with the guidelines on playground equipment.

The Board recognizes the appropriate use of playground equipment and adult supervision, as well as the fact that that playground equipment will be utilized by the community outside of the normal school day.

The Director of Education will issue Administrative Procedures for the implementation of this Policy.

Reference Publications:

- [*CAN/CSA-Z614-\(Latest Edition\) \(Canadian Standard Association for Children's Playspaces and Equipment\)*](#)
- [*ASTM F 1292-99 \(American Society for Testing Materials-Standard Test Method for Shock-Absorbing Properties of Playing Surface Systems and Materials\)*](#)
- [*Ontario School Boards' Insurance Exchange – Advisory Bulletins*](#)



Niagara Catholic District School Board
PLAYGROUND EQUIPMENT POLICY
ADMINISTRATIVE PROCEDURES

700 – Buildings and Site

Policy No 702.1

Adopted Date: April 28, 1998

Latest Reviewed/Revised Date: May 22, 2012

DEFINITION

For the purpose of this document, “Playground Equipment” is defined as a play structure, anchored to the ground, or two or more play structures that are attached or functionally linked that provide one or more play activity, and are for approved use in the play areas of Niagara Catholic elementary schools.

NEW PLAYGROUND EQUIPMENT

1. All new installations of playground equipment must be reviewed and approved by the Controller of Facilities Services in accordance with this Policy and Administrative Procedures. The Controller of Facilities Services and Facilities Services staff will review items such as the age appropriateness of the proposed play structure, location, drainage, underground utilities (gas, water, telephone, cable, hydro, drainage pipes) and compliance with standards and regulations. As well, the resources allocated to the life-cycle maintenance of the equipment will be reviewed.
2. All equipment must comply with current working Standard: CAN/CSA Z614-(Latest Edition).
3. All playground equipment and installation must be purchased through Niagara Catholic Purchasing Services.
4. The Accessibility for Ontarians with Disabilities Act (AODA) compels school boards to have their buildings, premises and structures accessible. Playgrounds are included in the Act. All new playground equipment installations must be AODA compliant (site to be accessible and equipment to include ground-level accessible equipment for student enjoyment).
5. All new playground installations, protective ground surfacing must be poured-in-place seamless chemical-binder/rubber-filler synthetic surface to a sufficient depth to achieve critical height protection per CAN/CSA Z614-(Latest Edition). Loose-fill surfacing is not acceptable.
6. Location of the equipment and construction/installation will take place under the direction and supervision of Facilities Services.
7. All installed equipment becomes the property of the Board.
8. No equipment shall be installed without there being sufficient school-generated funds for the ongoing inspection, maintenance, repairs and renovations of the equipment and grounds. (a minimum of \$4,000 should be available every year for maintenance of the equipment or protective surfacing).

EXISTING PLAYGROUND EQUIPMENT

1. Equipment that is deemed unsafe shall be put out of bounds to students pending repairs or removal. Equipment is to be removed from a school upon direction of the Controller of Facilities Services, after consultation with the Principal, where repairs to the equipment to make it safe cannot be cost effectively

implemented. Where playground equipment is removed or not installed at elementary schools, it will be the responsibility of the Board to provide active playground areas painted on the asphalt playground.

2. It is recommended that whenever possible, preschool play facilities are separated from school-aged play facilities and the entire play area to be contained within a fenced perimeter. The inspection of such fenced play space for small children will be done by a qualified Playground Inspector appointed by the Child Care Provider. Any actions arising from the inspection report, renovations, repairs or replacements of equipment or surfacing material within this area will be the responsibility of the Child Care Provider.
3. Principals shall maintain sufficient funds as determined by the Controller of Facilities Services for the ongoing inspection, maintenance repairs and renovations of the playground equipment and surfacing. (a minimum of \$4,000 should be available every year for maintenance of the equipment or protective surfacing).

PLAYGROUND EQUIPMENT NEAR FACILITIES UNDER CONSTRUCTION

1. Equipment that is within the construction site of a renovation or addition to the existing facility shall be put out of bounds to students until the construction is completed
2. The playground equipment shall not be used until any disturbed protective surfacing has been restored according to the requirements of the current Standard and cleared for student use by Facilities Services.

PLAYGROUND SAFETY

Proper supervision is a key component to student safety on the playground.

The following steps, while not all encompassing, will assist staff in supervising students using playground equipment:

- Ensure the equipment is used properly.
- Monitor and control the number of students who have access to the equipment.
- Enforce safety rules and sanction students not following the rules.

WINTER USE

The playground equipment is NOT safe for use if there is/are:

- Freezing temperatures - at temperatures below 0 C, very few types of protective ground surfacing remain resilient enough to offer any degree of protection to a falling child - regardless of depth. Snow build-up can cause two problems on a play structure: it can make play surfaces very slippery; and can create suffocation hazards if the openings at the end of tube slides or similar structures become closed in by drifting snow.
- Ice or freezing rain can make play surfaces, hand grips and stairways very slippery, increasing the risk of slip and fall injuries.
- Playground equipment cannot be operated safely under the winter conditions as described above. Schools should place this equipment "off limits" during these conditions.

PLAYGROUND RISK MANAGEMENT STRATEGY

In determining what is the best course of action to maintain playground equipment, a prioritization system will be introduced. The three priority levels that are applied to each piece of equipment are:

- Priority #1 – Hazards which are life threatening or permanently disabling;
- Priority #2 – Hazards which are serious and may cause non-disabling injury;
- Priority #3 – Hazards that may cause slight injury, or equipment not in compliance with CAN/CSA Z614-(Latest Edition).

The Risk Management Strategy shall be completed yearly by a playground inspector appointed by Facilities Services.

MAINTENANCE

Monitoring should consist of retaining documentation of daily/weekly inspection reports by the custodian, with noted deficiencies and copies of completed work orders to validate that the deficiencies have been corrected. Custodians must maintain accurate logs to verify inspections of play equipment.

Daily Inspection

A walk-through inspection must take place, each morning, prior to the students' arrival. The custodian must inspect for overnight vandalism to the structure itself, or harmful debris on and under the structure. This walk-through must be logged, and any action taken documented.

Weekly Inspection

A weekly inspection must be conducted by the custodian to check for loose bolts, wear, and the general security of the structure. Weekly inspections must be logged, and any action taken documented.

If a weakness is identified in a structure and it cannot be immediately repaired, the equipment must be removed from service until repairs can be made.

Yearly Inspections

Every year a comprehensive written report must be prepared by a certified playground inspector appointed by Facilities Services. These reports will be made available to the Principal in order to implement the necessary repairs.

Reported injuries that have occurred on the playground equipment must be recorded and immediately reported to the Principal, Family of Schools Superintendent and the Superintendent of Business & Financial Services with a copy to Facilities Services.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

TOPIC: CONTINUING EDUCATION POLICY (400.1)

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Continuing Education Policy (400.1), as presented.

Prepared by: Ted Farrell, Superintendent of Education

Presented by: Policy Committee

Recommended by: Committee of the Whole

Date: October 23, 2018



Niagara Catholic District School Board
CONTINUING EDUCATION POLICY
STATEMENT OF POLICY

400 – Educational Programs

Policy No 400.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: December 17, 2013

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board recognizes the importance of Continuing Education programs and accepts its role in providing quality Catholic education programs through its Continuing Education Learning Centres to enhance lifelong learning opportunities for elementary, secondary and adult students.

The Niagara Catholic learning community benefits when Continuing Education programs and courses are provided for students in order to complete their Ontario Secondary School Diploma, improve literacy and numeracy skills, learn English as a Second Language, International Languages, or obtain new skills for life and career endeavours through a variety of program delivery models which allows all students to realize their potential.

Staff will continue to actively pursue local, national and international Continuing Education initiatives, in collaboration with government agencies and community partners to provide quality Catholic Continuing Education courses and programs for all students and staff.

The Niagara Catholic Continuing Education Department is mandated to be self-funded and self-sustaining and will endeavor to provide a wide variety of Catholic Continuing Education courses and programs subject to funding and viability.

In order for the Niagara Catholic District School Board to be recognized as an international destination for students and staff, Catholic educational experiences and educational partnerships will continue to be developed through International Education partnership agreements which in turn will facilitate international experiences and opportunities for students and staff.

References

- [*Education Act Statutes and Regulations*](#)
- [*Regulation 285; Continuing Education*](#)
- [*Immigration, Refugees and Citizenship Canada*](#)
- [*Enrolment Register Instructions for Continuing Education Programs*](#)
- [*Literacy and Basic Skills: Service Provider Guidelines, 2016*](#)
- [*Ministry of Citizenship, Immigration and International Trade*](#)
- [*Ontario Schools: Kindergarten to Grade 12, Policy and Program Requirements, 2016*](#)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE STAFF WELLNESS
COMMITTEE MEETING OF MAY 1, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Staff Wellness Committee Meeting of May 1, 2018 as presented for information.



STAFF WELLNESS COMMITTEE

TUESDAY, MAY 1, 2018

2:00 PM – 3:30 PM

HOLY CROSS COMMUNITY ROOM



APPROVED MINUTES

1. Opening Prayer
2. Committee Members – roll call

| Staff Wellness Committee | Present | Absent | Regrets |
|---|---------|--------|---------|
| John Crocco, Director of Education | ✓ | | |
| Frank Iannantuono, Superintendent of Human Resources | ✓ | | |
| Gina Sattin, Coordinator of Staff Wellness (<i>Chair</i>) | ✓ | | |
| Krista Wood, Board Chaplaincy Leader | ✓ | | |
| Mary Ann McKinley, Vice Principal | ✓ | | |
| Marie Balanowski, OECTA-E President | ✓ | | |
| Dino Sicoli, Trustee | ✓ | | |
| Anthony Corapi, Coordinator of Staff Development | | | ✓ |
| Andrea Bozza, Mental Health Leader | ✓ | | |
| Teresa Claxton, Coordinator of Human Resources | ✓ | | |
| Anna Maxner, CUPE President | | ✓ | |
| Jennifer McArthur, OECTA-E Vice President | ✓ | | |
| Lisa Bowers, OECTA-S President | | | ✓ |

3. Unapproved Minutes of Staff Wellness Meeting – January 31, 2018
 - Moved by a committee member
 - Seconded by a committee member
 - That the Niagara Catholic District School Board Staff Wellness Committee members approve the Minutes of the meeting on January 31, 2018, as presented.
 - Carried
4. Staff Wellness Initiatives
 - o Review of 2017-18 Staff wellness initiatives – see handout (review)
 - What worked/didn't work?
 - Reviewed participation in various wellness programs
 - Predominantly Elementary teachers attending
 - Pointed out good cross section of dates
 - Cooking/baking Faith formation draws greater participation

- Offer programs/sessions that were successful/plan new sessions/topics
 - Mindful practices – reach out to presenters again; participation was very good
 - Escape room – learning about faith as they go through the process
- Continue to send reminders for upcoming sessions?
 - Sent two weeks prior to sessions – seems to be working well
- Continue to work on Google calendar of events for 2018-19 school year
- Currently working on a budget for 2018-19 school year

5. Ideas, Recommendations/Suggestions from the Staff Wellness Committee

- Suggestions for 2018 – 2019 School year
 - Continue programs offered in 2017-2018
 - Pension workshops – working on arranging for June or September 2018
 - Outdoor activities (walking, hiking)
 - Use of snowshoes a possibility
 - Cooking classes – use of culinary at high schools
 - Pilgrimage to Montreal (oratory, Notre Dame, Martyrs Shrine)
 - Benefits of exercise (how exercise can help with depression)
 - Grief counselling (Bereavement team)
 - Ability to have non-staff attend some sessions

6. Next Meeting – Tuesday, October 2, 2018 @ 2:00 p.m.

7. Adjournment

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE AUDIT COMMITTEE
MEETING OF JUNE 27, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Audit Committee Meeting of June 27, 2018 as presented for information.



MINUTES OF THE AUDIT COMMITTEE MEETING (PUBLIC SESSION)

WEDNESDAY, JUNE 27, 2018

Minutes of the Audit Committee Meeting (public session) of the Niagara Catholic District School Board, held on June 27, 2018, in the Holy Cross Community Room at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 10:10 a.m. by Chair Father Paul MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Father Paul MacNeil.

2. Roll Call

Father Paul MacNeil noted that all Committee members were present for the meeting.

| Committee Member | Present | Present Electronically | Absent | Excused |
|------------------|---------|---------------------------|--------|---------|
| Kathy Burtnik | ✓ | | | |
| Mario Falvo | ✓ | | | |
| Louie Finelli | ✓ | | | |
| Fr. Paul MacNeil | ✓ | | | |
| Pat Vernal | ✓ | | | |

Resources to the Audit Committee were in attendance:

John Crocco, Director of Education, Secretary/Treasurer
Giancarlo Vetrone, Superintendent of Business and Financial Services
Jenny Baker, Regional Internal Audit Manager via telephone conference
John Forte, Regional Internal Audit Team
Christine Morrow, CA, Crawford, Smith and Swallow

Staff in attendance:

Shari Bush, Recording Secretary/Administrative Assistant, Business and Financial Services

3. Approval of the Public Agenda of June 27, 2018

Moved by Pat Vernal

Seconded by Kathy Burtnik

THAT the Niagara Catholic Audit Committee approve the Agenda of the Audit Committee Meeting (Public Session) of Wednesday, June 27, 2018.

CARRIED

4. Declaration of Conflict of Interest

Trustee Burtnik declared a conflict of interest with item B 1.2 of the agenda.

5. Approval of Minutes of the Audit Committee Meeting (Public Session)

5.1 November 10, 2017

Moved by Pat Vernal

Seconded by Louie Finelli

THAT the Niagara Catholic Audit Committee approve the Minutes of the Audit Committee Meeting (Public Session) of November 10, 2017.

CARRIED

5.2 November 17, 2017

Moved by Pat Vernal

Seconded by Louie Finelli

THAT the Niagara Catholic Audit Committee approve the Minutes of the Special Audit Committee Meeting (Public Session) of November 17, 2017.

CARRIED

B. REPORTS

1. Regional Internal Audit Status Report

1.1 2018 -2019 Risk Internal Audit Plan

Jenny Baker presented the Regional Internal Audit Status Report to the committee members.

Moved by Mario Falvo

Seconded by Kathy Burtnik

THAT the Niagara Catholic Audit Committee endorse and present the 2018-2019 Risk Internal Audit Plan to the Board of Trustees

CARRIED

1.2 Niagara Catholic District School Board Procure to Payables & Data Analytics Audit Terms of Reference

Jenny Baker presented the Regional Internal Audit Status Report to the committee members.

1.3 2018 -2019 Risk Internal Audit Plan

Jenny Baker presented the Regional Internal Audit Status Report to the committee members.

2. External Auditors

2.1 2017-2018 Seven Month Ministry Report – Christine Morrow, CA Crawford Smith & Swallow

Christine Morrow presented the 2017-2018 seven month Ministry Report to the committee members.

3. 2017-2018 Financial Report-YTD April 30, 2018 – Giancarlo Vetrone, Superintendent of Business and Financial Services

Giancarlo Vetrone presented the 2017-2018 Financial Report-YTD April 30, 2018 to the committee members.

C. BUSINESS IN CAMERA

The meeting was moved to the Business In Camera Session at 11:35 a.m.

D. IN-CAMERA SESSION

The meeting was moved to the In Camera Session at 11:50 a.m. and moved back to the Public Committee Meeting at 1:10 p.m.

E. FUTURE MEETINGS

Next Audit Committee Meeting is September 28, 2018

F. ADJOURNMENT

Meeting was adjourned at 1:15 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE (SEAC) MEETING OF
SEPTEMBER 5, 2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of September 5, 2018 as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, SEPTEMBER 5, 2018

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, September 5, 2018, at 7:00 p.m. in the Father Burns csc Boardroom at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Murphy.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Vice-Chair Murphy.

2. Roll Call

| Members | Affiliations | Present | Excused | Absent |
|-------------------------|--|---------|---------|--------|
| Anna Racine – via phone | The Tourette Syndrome Association of Ontario | ✓ | | |
| Karen Murphy | Autism Ontario Niagara Region | ✓ | | |
| Rob Lavorato | Down Syndrome Caring Parents (Niagara) | ✓ | | |
| Bill Helmeczi | Pathstone Mental Health | | ✓ | |
| Andrew Howcroft | Community Living Welland Pelham | ✓ | | |
| Dorothy Harvey | Niagara Children’s Centre | | ✓ | |
| Rita Smith | Community Living Port Colborne/Wainfleet | | ✓ | |
| Trustees | | | | |
| Pat Vernal | | ✓ | | |
| Maurice Charbonneau | | | ✓ | |

The following staff were in attendance:

Yolanda Baldasaro, Superintendent of Education; **Jim Di Gioia**, Coordinator – Special Education; **Lisa Selman**, Principal, Elementary; **Tina DiFrancesco**, Recording Secretary

3. Approval of the Agenda

Moved by Rob Lavorato

Seconded by Andrew Howcroft

THAT the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of September 5, 2018.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Special Education Advisory Committee Meeting of May 2, 2018

Moved by Rob Lavorato

Seconded by Trustee Vernal

THAT the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of May 2, 2018 as presented.

CARRIED

**** There are no minutes from the June 6th SEAC meeting, due to no quorum. ****

B. PRESENTATIONS

1. *Can't Read, Can't Write, Here's My Book* – Michael Jacques

Vice-Chair Murphy introduced Michael Jacques who presented his autobiography, *Can't Read, Can't Write, Here's My Book*.

C. VISIONING

1. Goals and Vision for 2017-2018 and 2018-2019

1.1 Goals and Vision for the 2017-2018 School Year and 2018-2019 School Year

Vice-Chair Murphy asked the SEAC members for ideas for new goals for the 2018-2019 school year and to bring them to the October meeting.

D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF MAY 2, 2018

1. Learner Advocacy

2. Parent Outreach

3. Program and Service Recommendations

4. Special Education Budget

5. Annual Review, Special Education Plan

5.1 Special Education Plan, Building Bridges to Services 2018 and Beyond

The *Special Education Plan, Building Bridges to Services 2018 and Beyond* has been updated and is posted on the Board website

6. Other Related Items

7. Policy Review

The following policies were presented for review.

Electronic Communications Policy (Employees) (201.12)

Student Parenting Policy (302.5)

Continuing Education Policy (400.1)

Playground Equipment Policy (702.1)

Feedback can be submitted to jennifer.pellegrini@ncdsb.com by September 10, 2018

Occupational Health and Safety Policy (201.6)

Employee Workplace Harassment Policy (201.7)

Employee Workplace Violence Policy (201.11)

Catholic School Councils Policy (8001)

Feedback can be submitted to jennifer.pellegrini@ncdsb.com by October 11, 2018

E. SEAC REPORT

1. Review and Approval of SEAC Insert for Catholic School Council Agenda

- General information about the SEAC, meeting dates and the *Special Education Plan, Building Bridges to Services 2018 and Beyond* will be sent to Principals to include in their Catholic School Council agenda.

2. Review and Approval of SEAC Insert for School Newsletters

- The SEAC insert for school newsletters is the same as noted above for the Catholic School Council agenda.

F. AGENCY REPORTS

1. **Down Syndrome Caring Parents (Niagara) – Rob Lavorato**

- The Down Syndrome Caring Parents August Picnic went well.
- September – GO21 will be held at Heartland Forest.
- Christmas party is yet to be booked.
- Speaker series starting in October.

2. **The Tourette Syndrome Association of Ontario – Anna Racine**

- Nil Report

3. **Pathstone Mental Health – Bill Helmeczi**

- Nil Report

4. **Community Living, Welland Pelham – Andrew Howcroft**

- Nil Report

5. **Autism Ontario Niagara Region – Karen Murphy**

- Registration is now open until September 21st for our fall programs. This year we are offering three different programs to help meet the needs of all our participants. Stars Program for 13 +, Craft and Game Night for ages 6-12 and Teen & Tween Social Club for ages 11-19.

6. **Niagara Children's Centre – Dorothy Harvey**

- Nil Report

7. **Community Living Port Colborne/Wainfleet – Rita Smith**

- Nil Report

G. STAFF REPORTS

1. **Lisa Selman – Principal, Elementary**

Happening in Elementary Schools

- Smooth transition back to school
- School staff in the school last week of August setting up offices, classrooms, sensory rooms

- Transition meetings, Welcome to Kindergarten Orientations, First Riders Bus program occurred last week of August in various schools
- School nurses active in the schools training staff on use of Epipens and Anaphylaxis awareness, sun safety
- Anaphylaxis, Diabetes Management, Asthma, Epilepsy, Medical protocols and student updates in progress
- Weather - Heat Advisory - Inclement Weather procedures followed
- School calendars and school newsletters posted on-line and distributed by email to families
- Schools continue to register new students this week
- Board personnel and Student Support Services were in schools on the first days of school
- Dismissal and transportation home - continued collaboration between home, school and transportation companies to ensure that all students get home in a timely manner
- Looking ahead to WE DAY, Terry Fox Walk, Open House, Curriculum Night, Welcome Back BBQs

2. **Denice Robertson – Principal, Secondary**

- Nil Report

3. **Yolanda Baldasaro – Superintendent of Education**

- Senior Administrative staff visited schools on the first day of school.
- System Priorities 2018-2019 were handed out to the SEAC members for information.

4. **Jim Di Gioia – Coordinator Special Education**

- September 12, 2018 - Educational Resource Teacher meeting.
- September 19, 2018 – Deaf/Hard of Hearing workshop for Classroom teachers, Educational Resource Teachers who are servicing students who are deaf/hard of hearing.
- September 27, 2018 – Special Education Coordinators will hold a meeting with Educational Resource Teachers new to the role.
- Continuing to support students with special education needs to work towards independence.

H. TRUSTEE REPORTS

1. **Pat Vernal – Trustee**

- The first Committee of the Whole meeting is Tuesday, September 11.

2. **Maurice Charbonneau – Trustee**

- Nil Report

I. STUDENT REPORT

J. NCPIC REPORT

K. ALLIANCE COMMITTEE REPORT

L. NEW BUSINESS

1. Learner Advocacy

2. Parent Outreach

2.1 ProGrant Event – Deferred to October meeting

3. Program and Service Recommendation

4. Special Education Budget

5. Annual Review, Special Education Plan

6. Other Related Items

6.1 Election Proceedings – SEAC Representative on the Niagara Catholic Parent Involvement Committee (NCPIC)

Election of SEAC Representative

Moved by Andrew Howcroft

Seconded by Rob Lavorato

THAT Anna Racine be nominated for the position of SEAC Representative on the Niagara Catholic Parent Involvement Committee (NCPIC).

CARRIED

Anna Racine accepted the nomination.

There were no further nominations forthcoming.

6.2 Awareness Campaign to Promote Students with Special Education Needs

Deferred to October meeting

6.3 2018-2019 School Year Calendar

Superintendent Baldasaro handed out the 2018-2019 School Year calendar for information.

6.4 Director's Memorandum on Elections

Superintendent Baldasaro reminded members of the upcoming election and reviewed expectations of SEAC members as outlined in Director's Memorandum – DM 210 (2017-2018), *Provincial and Municipal Election Administrative Procedures*.

Superintendent Baldasaro reminded the SEAC members that the Special Education Advisory Committee would dissolve due to the re-election process of the new Board of Trustees. More information will follow at the October meeting.

7. Policy Review

M. CORRESPONDENCE

1. A letter was received from Down Syndrome Caring Parents to inform the Niagara Catholic Special Education Advisory Committee that Pina Palombo will be the primary representative and Rob Lavorato will be the alternate representative on SEAC. The letter will be presented at the September 25, 2018 Board meeting for approval.

N. QUESTION PERIOD

O. NOTICES OF MOTION

P. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS

1. Discuss 6:00p.m. start for SEAC meetings
2. Sheila Bennett – future presentation

Q. INFORMATION ITEMS

R. NEXT MEETING:

Wednesday, October 3, 2018 at 7:00p.m. at the Catholic Education Centre

S. ADJOURNMENT

Moved by Rob Lavorato

Seconded by Andrew Howcroft

THAT the September 5, 2018 meeting of the Special Education Advisory Committee be adjourned.

CARRIED

This meeting was adjourned at 7:50p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TITLE: APPOINTMENT OF NIAGARA CATHOLIC SPECIAL
EDUCATION ADVISORY COMMITTEE (SEAC) MEMBER
2014-2018**

RECOMMENDATION

THAT the Niagara Catholic District School Board appoint the following local association representative to serve as a Special Education Advisory Committee member for the term of 2014-2018:

Ted Nangle (Primary Representative) – Learning Disabilities Association of Niagara Region

Prepared by: Pat Rocca, Superintendent of Education
Presented by: Pat Rocca, Superintendent of Education
Recommended by: John Crocco, Director of Education/Secretary-Treasurer
Date: October 23, 2018



REPORT TO THE BOARD OCTOBER 23, 2018

APPOINTMENT OF NIAGARA CATHOLIC SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEMBER

BACKGROUND INFORMATION

In the Education Act, Ontario Regulation 464/97 (O. Regulation 464/97) Special Education Advisory Committees outlines the composition, eligibility requirements and length of term served by the membership of this Board committee.

Sections 1, 2, 5 and 6 below are the excerpts from O. Regulation 464/97:

1. In this Regulation, “local association” means an association or organization of parents that operates locally within the area of jurisdiction of a Board and that is affiliated with an association or organization that is not an association or organization of professional educators but that is incorporated and operates throughout Ontario to further the interests and well-being of one or more groups of exceptional children or adults. O. Regulation 464/97, s. 1.
2. (1) Every district school Board shall establish a Special Education Advisory Committee that shall consist of,
 - (a) subject to subsections (2) and (3), one representative from each of the local associations that operates locally within the area of jurisdiction of the Board, as nominated by the local association and appointed by the Board;
 - (b) one alternate for each representative appointed under clause (a), as nominated by the local association and appointed by the Board;
 - (c) such number of members from among the Board’s own members as is determined under subsection (4), as appointed by the Board;
 - (d) where the number of members appointed under clause (c) is less than three, one alternate, as appointed by the Board from among its own members, for each member appointed under clause (c);
 - (e) one or two persons to represent the interests of Indian pupils, as provided by section 4; and
 - (f) one or more additional members appointed under subsection (5).
- (2) The Board shall not appoint more than twelve (12) representatives under clause (1) (a).
- (3) Where there are more than twelve (12) local associations within the area of jurisdiction of the Board, the Board shall select the twelve (12) local associations that shall be represented.
- (4) The number to be appointed by the Board under clause (1) (c) shall be the lesser of,
 - (a) three; and
 - (b) twenty-five (25) per cent of the total number of members of the Board, rounded down to the nearest whole number.
- (5) For the purposes of clause (1) (f), the Board may appoint one or more additional members who are neither representatives of a local association nor members of the Board or another committee of the Board. O. Regulation 464/97, s. 2.
5. (1) A person is not qualified to be nominated or appointed under section 2 or 3 to a Special Education Advisory Committee of a Board unless the person is qualified to vote for members of that Board and is resident in its area of jurisdiction.

6. Subject to section 7, each of the persons appointed to a Special Education Advisory Committee of a Board shall hold office during the term of office of the members of the Board and until a new Board is organized. O. Regulation 464/97, s. 6.

The attached letter of nomination has been received for consideration of appointment to the Special Education Advisory Committee for the 2014-2018 term of office.

RECOMMENDATION

THAT the Niagara Catholic District School Board appoint the following local association representative to serve as a Special Education Advisory Committee member for the term of 2014-2018:

Ted Nangle (Primary Representative) – Learning Disabilities Association of Niagara Region

Prepared by: Pat Rocca, Superintendent of Education

Presented by: Pat Rocca, Superintendent of Education

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 23, 2018



ldanr • Learning Disabilities Association of Niagara Region

The right to learn, the power to achieve

September 17, 2018
Niagara Catholic District School Board
427 Rice Road,
Welland, Ontario
L3C 7C1

Attn: Chair of the Board

Dear Chair of the Board:

The Learning Disabilities Association of Niagara Region (LDANR) would like to nominate Ted Nangle for membership as the primary representative for NCDBS's SEAC.

Ted meets the qualification criteria, as he is a Board member on the LDANR Board of Directors, a resident within the area of jurisdiction of the board, and is able to vote for the current Board of Trustees and, therefore, a separate school supporter.

LDANR is the local Learning Disabilities Association of Ontario chapter in Niagara. We are a charitable, not-for-profit agency, with the purpose of providing resources and support to individuals who are affected by learning disabilities within the Niagara Region. We provide leadership in learning disabilities advocacy, research, education and services, and advance the full participation in society of children, youth and adults with learning differences.

If you require additional information as you consider this request, please free to contact me at 905-688-5550 ext. 4566. We look forward to hearing from you.

Sincerely,

Jayne Morrish
Chair, LDANR

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TITLE: NIAGARA CATHOLIC SPECIAL EDUCATION ADVISORY
COMMITTEE (SEAC) MEETINGS – CHANGE IN START
TIME**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the change in start time from 7:00 p.m. to 6:30 p.m. for all future Niagara Catholic Special Education Advisory Committee meetings, starting in November 2018.

Prepared by: Pat Rocca, Superintendent of Education

Presented by: Pat Rocca, Superintendent of Education

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 23, 2018



REPORT TO THE BOARD OCTOBER 23, 2018

NIAGARA CATHOLIC SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEETINGS – CHANGE IN START TIME

BACKGROUND INFORMATION

Special Education Advisory Committee (SEAC) meetings are held on the first Wednesday of every month, starting at 7:00p.m. At the October 3rd SEAC meeting, members of the Special Education Advisory Committee made a recommendation to change the start time of all future SEAC meetings to 6:30p.m., starting in November 2018.

This recommendation is being presented for the Board's consideration from the unapproved minutes of October 3, 2018.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the change in start time, from 7:00 p.m. to 6:30 p.m. for all future Niagara Catholic Special Education Advisory Committee (SEAC) meetings, starting in November 2018.

Prepared by: Pat Rocca, Superintendent of Education

Presented by: Pat Rocca, Superintendent of Education

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 23, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TITLE: EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND
EXCHANGE APPROVAL COMMITTEE 2018 - 2019**

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee
2018-2019 report is presented for information.

Prepared by: Ted Farrell, Superintendent of Education

Presented by: Ted Farrell, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 23, 2018



REPORT TO THE BOARD OCTOBER 23, 2018

EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND EXCHANGE APPROVAL COMMITTEE 2018 - 2019

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2018-2019 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

| | | |
|-----------------------------------|---|-------------------|
| 1 Supervisory Officer | - | Ted Farrell |
| 1 Secondary School Vice-Principal | - | Andrew Bartley |
| 1 Secondary School Principal | - | Andrew Boon |
| 1 Elementary School Principal | - | Joseph Tornabuono |
| 1 Program Department Consultant | - | Jennifer Pirosko |

As defined in the Niagara Catholic Educational Field Trip Policy (400.2) Administrative Procedures, an Extended Overnight Field Trip is:

- “Any school/board sponsored and supervised activity, on scheduled instructional days, beyond the school property that requires four or five more night lodgings”
or
- “Requiring an individual flight ticket of \$600.00 or more.” (Part II, A.4)

An Excursion is defined as follows:

- “A trip not directly linked to specific subject curriculum expectations, but provided to enrich a student’s overall Catholic education. An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when the students are not normally expected to be attending classes and that does not adhere to all guidelines and procedures relating to Educational Field Trips.” (Part II, A.5)

Attached to this information report is an Executive Summary of a 2018-2019 Extended Overnight Field Trip as submitted on Tuesday, October 23rd, 2018. (Appendix A)

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2018-2019
report is presented for information.

Prepared by: Ted Farrell, Superintendent of Education

Presented by: Ted Farrell, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 23, 2018

EXECUTIVE SUMMARY

Appendix A

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2018-2019

| SCHOOL | TYPE | APPROVAL REQUIRED | DESTINATION | CURRICULUM UNIT/THEME | EDUCATION VALUE | FAITH COMPONENT | DATE | NUMBER OF STUDENTS, STAFF & CHAPERONES ON TRIP | DURATION | COST (APPROX) | TRANSPORTATION |
|---|-------------------------------|--|------------------------|--|---|--|--|---|------------------------------------|--|------------------------------------|
| Saint Paul Catholic High School | Extended Overnight Field Trip | Superintendent Extended Overnight Field Trip Committee and SAC | New York City | World Religions, Arts, Drama, Music, Physical Education, History, Geography | Students will experience viewing historical sites, attend theatre Broadway show, learn about architecture. This excursion will accommodate many learning curriculum expectation from all course offered to students in Grade 11. | Students will attend Mass at St. Patrick Cathedral. | Tuesday, April 30 th , 2018 to Saturday, May 4 th , 2019 | 50 Students Max 4 – School Staff Members including 2 Classroom Teacher (internal coverage) 1 Educational Assistant and 1 Chaplaincy Leader 1 approved chaperones (depending on number of students) | 5 days (4 school day) 4 nights | \$729.00 per person (includes accommodations, all transportation and tours and attractions, daily breakfast, all taxes and gratuities. Additional Costs to include spending money and any additional meals | Students will travel by Coach Bus. |
| Holy Cross Catholic Secondary School | Extended Overnight Field Trip | Superintendent Extended Overnight Field Trip Committee and SAC | New Orleans, Louisiana | Music / Arts (Students regular attending and performing members of the choir, band or jazz programs) | Students will be introduced to a culture immersed in music, to develop and enrich their jazz music program and better understand a diverse aural musical tradition. Students will also have the opportunity to perform for a variety of audiences. Holy Cross will be pairing up with Blessed Trinity on this trip. Blessed Trinity's request was submitted and approved back in June of 2018. | Students will attend Mass at St. Gabriel The Archangel Roman Catholic Church on Sunday, April 28, 2019 | Wednesday, April 24, 2019 – Tuesday, April 30, 2019 | 80 Students Max 1 – School Administrator 1 Classroom Teacher (Internal coverage to be provided) 1 Chaplaincy Leader 1 + additional staff if required, depending on final student numbers approved chaperones | 6 days (4 school days) 6 nights | \$1,899.00 per person (includes all transportation, accommodations, tours, breakfast and dinner arrangements for performances, instrument transportation, gratuity and tips Additional Costs to include spending money and any additional meals | Students will travel by Coach Bus |

EXECUTIVE SUMMARY

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2018-2019

| SCHOOL | TYPE | APPROVAL REQUIRED | DESTINATION | CURRICULUM UNIT/THEME | EDUCATION VALUE | FAITH COMPONENT | DATE | NUMBER OF STUDENTS, STAFF & CHAPERONES ON TRIP | DURATION | COST (APPROX) | TRANSPORTATION |
|----------------------------------|-------------------------------|--|-----------------------|---------------------------------------|---|--|--|--|--|--|--|
| Notre Dame College School | Extended Overnight Field Trip | Superintendent Extended Overnight Field Trip Committee and SAC | Italy, France & Spain | Languages, Art, History and Geography | This trip will provide students with a meaningful opportunity to explore the language, food, culture and historical sites of Italy, France and Spain. | Students will be attending Mass on Sunday, March 15, 2020. | Wednesday, March 11, 2020 – Saturday, March 21, 2020 | 40 Students Max 3 School Staff Members 1 Approved Chaperone If student numbers require additional staff/chaperone | 11 days (2 school days) 10 nights Bulk of this trip happening over March Break | \$3,356.00 per person (includes bus transportation to and from airport, airfare, accommodations, meals, bus and travel insurance while abroad) Additional Costs to include spending money and any additional snacks/meals and souvenirs | Students will travel by air and coach bus. |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TITLE: SCHOOL EXCELLENCE PROGRAM
ST. ANDREW CATHOLIC ELEMENTARY SCHOOL**

The School Excellence Program report is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 23, 2018



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

SCHOOL EXCELLENCE PROGRAM ST. ANDREW CATHOLIC ELEMENTARY SCHOOL

Contact Info

16 St. Andrew Street
Welland, ON.
L3B 1E1
Ph: 905.732.5663

Grades

K – 8

Enrolment

227 as of October 2018

Principal

Christopher Kerho

Superintendent

Yolanda Baldasaro

Catholic School Council

Chair: Julie Borg
Co-Chair: Scott Woronchak

Parish

St. Andrew the Apostle



School Mission Statement

***We create a Christ-Centred environment within which
people will grow and learning will flourish.***

School Motto

Our caring community

Our five room school was first opened in December 1957 under the name St. Ann School. When St. Ann Church was officially blessed and dedicated to St. Andrew the Fisherman our school was renamed. We have since expanded to meet the needs of our community.

St. Andrew Catholic Elementary School is a part of the [Notre Dame College School](#) Family of Schools.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 23, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

TITLE: FINANCIAL REPORT AS AT SEPTEMBER 30, 2018

The Financial Report as at September 30, 2018 is presented for information

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: October 23, 2018

**Niagara Catholic DSB
2018-19 Interim Financial Report**

Estimated Change September 30, 2018

Summary of Financial Results

| (\$Thousands) | Original | Revised Estimates | In-Year Change | |
|----------------------------------|----------------|----------------------|----------------|---------------|
| | | | \$ | % |
| Revenue | | | | |
| Estimated Revenue - Schedule 9 | 271,512 | 272,603 | 1,091 | 0.4% |
| | | | 0 | - |
| Total Revenue | 271,512 | 272,603 | 1,091 | 0.4% |
| Expenditures | | | | |
| Classroom | 202,364 | 203,558 | (1,194) | (0.6%) |
| Administration | 7,688 | 7,648 | 40 | 0.5% |
| Transportation | 10,175 | 10,175 | 0 | 0.0% |
| Pupil Accomodation | 41,475 | 41,593 | (118) | (0.3%) |
| Other | 7,112 | 7,112 | 0 | 0.0% |
| Total Expenditures | 268,814 | 270,086 | (1,272) | (0.5%) |
| In-Year Surplus (Deficit) | 2,698 | 2,517 | (181) | n/a |

Change in Budget

The September 30th draft estimate reflect an in-year surplus at year-end of approximately \$2.5M.

The additional revenue is attributed to the increase in regular day school enrolment. The additional costs reflect an investment in classroom teachers, E.A and ECE roles since our Original Estimates.

Risks & Recommendations

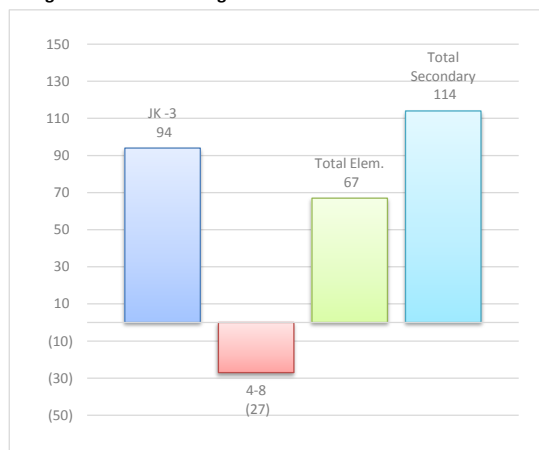
We anticipate achieving all our Ministry Targets for August 2019.

Summary of Enrolment

| ADE | Original Estimates | Revised Estimates | In-Year Change | |
|-------------------------|-----------------------|----------------------|----------------|-------------|
| | | | # | % |
| Elementary | | | | |
| JK -3 | 6,709 | 6,803 | 94 | 1.4% |
| 4-8 | 7,576 | 7,549 | (27) | -0.4% |
| Total Elementary | 14,285 | 14,352 | 67 | 0.5% |
| Secondary <21 | | | | |
| Pupils of the Board | 6,500 | 6,599 | 99 | 1.5% |
| Other Pupils | 90 | 105 | 15 | 16.7% |
| Total Secondary | 6,590 | 6,704 | 114 | 1.7% |
| Total | 20,875 | 21,056 | 181 | 0.9% |

Note: Forecast is based on September 30th count date

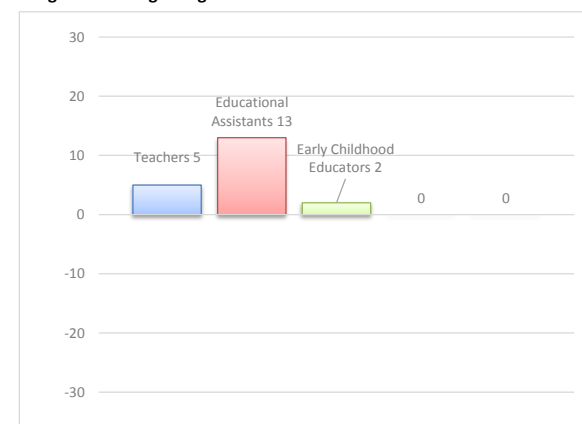
Changes in Enrolment: Budget v. Forecast



Summary of Staffing

| FTE | Original Estimates | Revised Estimates | In-Year Change | |
|----------------------------|-----------------------|----------------------|----------------|-------------|
| | | | # | % |
| Teachers | 1,278 | 1,283 | 5 | 0.4% |
| Educational Assistants | 288 | 301 | 13 | 4.5% |
| Early Childhood Educators | 103 | 105 | 2 | 1.9% |
| Other Instructional | 291 | 291 | 0 | 0.0% |
| Total Instructional | 1,960 | 1,980 | 20 | 1.0% |
| Non Instructional | 243 | 243 | 0 | 0.0% |
| Total FTE | 2,203 | 2,223 | 20 | 0.9% |

Changes in Staffing: Budget v. Forecast



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TOPIC: CORRESPONDENCE
SEPTEMBER 27, 2018 LETTER FROM OCSTA**



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

September 27, 2018

Fr. Paul MacNeil, Chair
John Crocco, Director of Education
Niagara Catholic District School Board
427 Rice Road
Welland ON L3C 7C1

Dear Fr. Paul and John:

We would like to thank you and the trustees and staff of the Niagara Catholic District School Board for the warm welcome and hospitality we received at the recent OCSTA Central Regional Meeting. The arrangements, meals, venue and especially the obvious spirit of Catholic Christian witness were wonderful.

You are to be commended for the important faith-filled leadership you provide to your system. In speaking with trustees and staff we quickly heard the high regard they have for both of you.

Please know that we are available to provide support on any matter where we can be of assistance.

Thank you once again.

Yours very truly,

Beverley Eckensweiler
President

Nick Milanetti
Executive Director

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – OCTOBER 9, 2018**



October 9, 2018

Policies Recommended to the Board

During the October Committee of the Whole Meeting, trustees approved four policies be sent to the Board for approval.

Electronic Communications Systems (Employees) Policy (201.12), Student Parenting Policy (302.5), Playground Equipment Policy (702.1) and Continuing Education Policy (400.1) will be considered at the October 23 Board Meeting.

Capital Projects Update

Trustees were provided with a progress update on current capital projects during the October 9 Committee of the Whole Meeting.

Design work is currently under way at Monsignor Clancy Catholic Elementary School, which will be consolidated with St. Charles Catholic Elementary School and will include a new child care.

The renovation will include space for 104 new pupil places and 49 new child care places for a total capacity of 677 students. The \$5-million project is scheduled for completion in in time to open in Fall 2020.

Design work is also under way for the \$1.5-million design and construction of a three child care room at Our Lady of Mount Carmel Catholic Elementary School, which will provide 49 child care spaces by the fall of 2019.

Focusing on Math Fundamentals

In August, the Ministry of Education introduced new documents aimed to focus on the fundamentals of mathematics, in order to increase student achievement across the province. This new focus will assist students in developing the ability to think mathematically, understand mathematics concepts and relationships and to apply what they have learned in meaningful ways. This strong foundation will continue to support student learning and achievement in secondary school mathematics courses, their daily lives and future pathways.

In alignment with this provincial focus, Niagara Catholic will continue to support student learning through a focus on educators' understanding of mathematics concepts and teaching, as well as knowing and understanding each learner, using evidence to inform instructional decisions and ongoing professional learning that impacts practice.

Niagara Catholic's Board and School Improvement Plans for Student Achievement and Well-Being (SIPSAW) for this school year include goals to support this focus on the fundamentals of math, and strategies to build capacity in teaching and learning mathematics in order to increase student achievement. This includes a wide range of professional development for teachers including:

- Job-embedded learning through in-classroom coaches by Numeracy Coaches;
- After-school workshops and self-directed learning modules focused on teaching math;
- The joint Niagara Catholic-Brock University Additional Qualifications (AQ) in Mathematics;
- In collaboration with Brock, engagement in the Mathematics Knowledge Network: Coding and Computational Thinking Community of Practice;
- Eight Catholic elementary learning teams, led by the school principal, involved in a special initiative using the *MathUP* program to supported targeted school improvement planning in the area of mathematics;
- Ongoing math support for all school leaders to implement and monitor through their SIPSAW provided throughout the school year; and
- A range of professional learning resources made available to staff to support Professional Catholic Learning communities and self-directed learning in each school during the November 16 Professional Activity Day, dedicated to mathematics.

Niagara Catholic Celebrates Stellar 2017 Graduation Rates

The Ontario Ministry of Education has released the [2017 graduation rates](#) for all publicly funded schools in Ontario. For the fourth consecutive year, Niagara Catholic's four-year graduation rate of 91.3 per cent has placed second among the 57 English-language school boards in Ontario. Niagara Catholic was sixth out of all 72 Ontario school boards.

Niagara Catholic's five-year graduation rate of 93.2 per cent places the Board third among all English-language District School Boards, and sixth among all 72 Ontario school boards.

The Board's four-year graduation rate is the 13.3 per cent above provincial averages of 79.8 per cent, and 4.8 per cent above the provincial rate of 86.3 per cent for students who took five years to complete the required number of credits to receive their Ontario Secondary School Graduation Diploma.

Niagara Catholic's outstanding graduation rates fulfill a strategy laid out in the Board's Vision 2020 Strategic Plan to consistently exceed the Ministry of Education's goal of a province-wide graduation rate of 85 per cent. This multi-year trend of top-percentile performance is evidence of the leadership, support and contributions of our Board, staff and partners in Catholic education, which we celebrate every day.

Board Chair Father Paul MacNeil said the results reflect the commitment Niagara Catholic has to student success from a student's earliest years in school, noting that commitment extends beyond the classroom.

"Once again, I am honoured to comment on such outstanding graduation rates for Niagara Catholic" said Chair MacNeil. "Student success is the result of ongoing commitment not only by the students, but also by parents, staff and parish priests, each of whom strives to positively influence students to strive for their personal bests. This is a good-news story for Niagara Catholic, but it certainly comes as no surprise to all of those who played a hand in guiding students throughout their Catholic educations."

Director of Education John Crocco described the Board's 2017 graduation rates as evidence of Niagara Catholic's continued focus on and commitment to academic achievement and success for all students.

"Parents who choose a Niagara Catholic education for their child have a high expectation that their child will be provided with an exemplary Catholic education, through programs, services, supports and experiences throughout their 14 years of formal education, and that their children will graduate and become successful, contributing members of society wherever their life journey takes them," said Mr. Crocco. "Graduation rates are a key indicator of student success, and our consistently outstanding graduation rates in the province reflect our commitment to the students and families we serve.

"We will continue to provide a diverse range of innovative pathways, courses, programs, supports and services for all students throughout Niagara Catholic, designed to increase student engagement and voice, enhance student experience and continually improve success for all students who are nurtured in a Catholic learning environment led by our dedicated, knowledgeable and talented staff, to ensure they graduate from our schools fully prepared for the next stage of their lives, whether it is apprenticeship, college, university or the world of work. We are very proud of our students as they become active citizens in our world."

Have Your Say at Election Time – Check Your Assessment Today

Don't wait until right before the October 22 Municipal Election to check your assessment – if you have moved any time in the past four years, now is a great time to ensure that you are eligible to vote for English-Separate trustees.

Assessment is assigned to the property, not the homeowner, so it's important to check with your local Clerk's Office to ensure that the assessment is designated English-Separate. Designating your support not only makes you eligible to vote for your Niagara Catholic trustee(s), it is also a very visible support for Catholic education in Niagara.

Good News!

Have you checked our Good News page lately? If you haven't, be sure to jump over there to read about the new community collaboration with a [new senior's day care](#) at St. Mary Catholic Elementary School in Welland, and this fantastic story about Notre Dame College School alumnus [Michael Jacques](#), who wrote a book about living with autism.

Follow us!

To ensure you stay connected with Niagara Catholic news and events, please be sure to like us on [Facebook](#) and follow us on [Twitter](#) and [Instagram](#), and check our website often for updates and breaking news. It's the best way to stay in the know.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – NOVEMBER 2018**



NOVEMBER 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------|-----------|---|---|---|---|-----------|
| | | | 1 | 1 All Saints' Day NCPIC Meeting | 2 All Souls' Day | 3 |
| 4 | 5 | 6 | 7 SEAC Meeting | 8 | 9 | 10 |
| 11 | 12 | 13 SAL Meeting Committee of the Whole Meeting | 14 Grade 9 Take Our Kids to Work Day | 15 | 16 Elementary/Secondary PA Day | 17 |
| 18 | 19 | 20 Secondary Open House: Blessed Trinity | 21 Kindergarten Open House and Registration 9 a.m.—6 p.m. | 22 Secondary Open Houses: Denis Morris Lakeshore Catholic Notre Dame Saint Michael Saint Paul | 23 | 24 |
| 25 | 26 | 27 Policy Committee Board Meeting | 28 | 29 Secondary Open Houses: Holy Cross Saint Francis | 30 | |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
ONTARIO LEGISLATIVE HIGHLIGHTS
OCTOBER 5, 2018
OCTOBER 12, 2018
OCTOBER 19, 2018**

ENTERPRISE

ONTARIO LEGISLATIVE HIGHLIGHTS

 enterprisecanada.com/ontario-legislative-highlights-october-5

October 5, 2018

October 5, 2018

WEEKLY ROUNDUP

CANADIAN FORCES – National issues have been known to sometimes occupy – and occasionally derail – the agendas of Ontario governments. Premier **Doug Ford** hasn't indicated any 'Captain Canada' aspirations, but no fewer than three extra-provincial events got his attention this week:

- Ford expressed mixed feelings about a new deal to replace the North American Free Trade Agreement as negotiated by the federal government. On one hand, he welcomed aspects of the new United States Mexico Canada Agreement (acronym USMCA – quickly dubbed “You Smacka” by some who think Canada got the short end of the stick), inasmuch as it preempted auto industry tariffs threatened by U.S. President **Donald Trump**. But Ontario dairy farmers weren't happy, and Ford sided with them, demanding that Ottawa compensate farmers “thrown under the bus” by the deal. Ford also took a shot at the Canadian negotiators – whom he supported during a visit to Washington, D.C. a few weeks ago – chiding, “We weren't at the table or maybe the deal would have been a little different.”
- Across the provincial border to the east, the stunning election of the upstart Coalition Avenir Québec would seem to be a good thing for Ford's Tories, installing another right-leaning party in a provincial capital. Ford isn't known to have any relationship with incoming Québec Premier **François Legault**, but lines are surely being opened. The Québec result also continued the narrative of major change in the political landscape. It was not so long ago that two Liberal Premiers, **Kathleen Wynne** here and **Philippe Couillard** in Québec, were touting their joint environmental and economic initiatives. Now they're both gone, with Couillard's Liberals racking up their worst showing since Confederation to join Wynne's Grits on the sidelines.
- Moving westward, Ford met with Saskatchewan Premier **Scott Moe** then headed to

Alberta in his fight against a pending federal carbon tax. In Calgary, Ford will speak at a “Scrap The Carbon Tax” rally organized by **Jason Kenney’s** United Conservative Party. Promotions for the event included a picture of Kenney and Ford smiling with their arms around each other. Ford is expected to get a hero’s welcome at the rally.

ON PINS AND NEEDLES – Having already waged war against left-wingers on several fronts (cancelling a minimum wage hike, scrapping the basic income pilot project, shrinking Toronto City Council), Ford could be facing another even more highly charged tussle over Supervised Injection Sites. Ford has suggested he doesn’t support the facilities – which provide a safe place for addicts to consume drugs – and has threatened to cut the provincial funding they depend on. But it’s an extremely emotional issue so he’s treading carefully for now, with Community and Social Services Minister **Lisa Macleod** opting to postpone a decision for another month to continue the review. Word is the Tories themselves are split on what to do, recognizing that overdose prevention sites indisputably save lives, but at the same time often lead to increases in crime and anti-social behaviour in the neighbourhoods where they are located. As a sign of things to come, advocates planted more than 1,200 white crosses on the lawn at Queen’s Park to commemorate those who have died from overdoses in the past year.

CLEAN BREAK – There probably won’t be any memorials for the Drive Clean program, which has been officially scrubbed by Ford’s Tories. “Drive Clean was intended to be a time-limited program, and as the years passed, so did its usefulness,” declared Environment Minister **Rod Phillips**. “It has provided less and less value for taxpayer dollars.” This is the latest in a string of pocketbook-related announcements from the new government – although the actual impact on drivers’ wallets is negligible, with fees for the tests waived a few years ago. However, Drive Clean still cost money to implement, still required time to get the emission tests done and there was still residual resentment from drivers who considered the whole thing a needless inconvenience. Drive Clean isn’t completely dead though, with a revamped version of the program in the works to focus on heavy-duty vehicles like transport trucks.

AUTOPSY TURVY – Last Saturday’s Liberal provincial council – a.k.a. election post-mortem – was an oddly upbeat affair, considering the current state of the party. As some reports noted, there was an understandable “undercurrent of anger” in the closed-door sessions. But the size of the gathering – 750 attendees (triple the usual number) from more than 100 ridings – did offer hope that the party can rebuild. Some other observations:

- The day-long event had a family reunion (or maybe more of a wake) feel, as many Liberals who hadn’t been seen at these events for a while renewed acquaintances. Among those emerging from a self-imposed exile were ex-MPPs **David Caplan** (who is running for Toronto council), **Murray Elston**, **Sandra Pupatello** and **Chris Bentley**. Cabinet ministers who lost their seats in June were also plentiful, including **Charles Sousa**, **Steven Del Duca**, **Yasir Naqvi** and **Helena Jaczek**.
- While there was plenty of blame directed at the campaign brain-trust, evidently there is still great affection within the party for former Premier Wynne. She received two standing ovations and warm applause every time her name was mentioned. In a way, this ongoing admiration may have contributed to the election thrashing. As one campaign

official admitted, there was “cognitive dissonance” – a clash between their fondness for Wynne and the visceral dislike they were hearing from voters – that factored into their disastrous strategy of keeping her out front.

- No amount of good cheer could hide the dire state of the party’s finances, which emerged as the most immediate and pressing worry. The Ontario Liberal Party is more than \$9 million in debt and has only a year’s worth of operating funds, while facing limited ways to replenish the coffers thanks to their own changes to fundraising rules. To illustrate just how bad things are, they literally took up a collection at the conference, with volunteers passing around baskets for cash donations. This tactic reportedly raised a considerable amount of money, but the symbolism was jarring. (Another sign of the fall from grace: rather than the standard plated meal, attendees were treated to a box lunch.)
- With so many Liberals in one place, the provincial council was an ideal opportunity for some with leadership aspirations to begin feeling out the crowd to assess their chances of securing the top job. According to party insiders, Ottawa-area MPP **Marie-France Lalonde** had feelers out and there was some “lukewarm” outreach by other surviving MPPs **Mitzie Hunter** and **Michael Couteau**. It was also noted that defeated MPPs Del Duca and Naqvi were making overtures that could lay the foundation for leadership bids, as was federal Liberal **Nathaniel Erskine-Smith**.
- Ford’s depiction of the LIBs as the “Minivan Party” – because the seven-member caucus can fit in the average minivan – clearly stung. Interim Leader **John Fraser** did his best to turn it around, with numerous references to touring the province in a minivan to engage with voters and Liberals being on the side of the families who drive minivans and auto workers who build them.
- Amid the gloom, the Liberals showed they still have a sense of humour. In his keynote speech, Fraser acknowledged, “There will never be a Fraser Nation.” A typo on the venue’s electronic signboards – calling it the Ontario Liberial Party – was also good for some yuks, including quips that moving to Liberia might not be a bad idea and that the party’s re-brand had already started.
- Lastly, a shout-out to Enterprise’s own **Tiffany Gooch**, who did a beautiful job singing the national anthem to start the proceedings.

IN THE HOUSE

- No new government legislation was introduced this week.
- The House will be dark next week following Thanksgiving on Monday, as MPPs take a constituency break.

FOR THE RECORD

“We’re getting rid of Bill 148 ... Bottom line, it’s an absolute job killer.”

Premier Doug Ford, vowing to scrap labour reforms brought in by the previous Liberal

government. Economic Development Minister **Jim Wilson** was less definitive, explaining that the legislation is under review and “there are parts that we will keep and there are parts that probably will go.”

“[Voters] put us in the penalty box. Time will tell for how long.”

Interim Liberal Leader John Fraser, acknowledging that voters “made the right call” in ousting the Grits.

“The most important election is the next one.”

Former federal Liberal Leader **Bob Rae**, trying to cheer up provincial Liberals by advising not to over-read too much into either defeat or victory in any given campaign.

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ENTERPRISE

ONTARIO LEGISLATIVE HIGHLIGHTS

 enterprisecanada.com/ontario-legislative-highlights-october-12

October 12, 2018

October 12, 2018

WEEKLY ROUNDUP

HOT 100 – Political rallies are generally reserved for election campaigns (supportive ones, that is; protest rallies are always de rigueur), but Premier **Doug Ford** evidently plans to keep them happening. Just a couple of weeks after presiding over his massive Ford Fest gathering, he was again preaching to a large crowd of the faithful this week, marking his first 100 days in office with hundreds of cheering supporters at an Etobicoke banquet hall. His boast of having shown “the insiders and elites what governing for the people looks like” was naturally met with a thunderous ovation, as did his recital of accomplishments to date, including scrapping cap-and-trade, getting rid of the Hydro One board of directors, and “buck-a-beer” (still a big favourite, based on the whoops from the audience). Interestingly, Ford devoted a good chunk of his speech to attacking Prime Minister **Justin Trudeau** over the new trade agreement with the U.S. Although initially mildly supportive, Ford is now full-on against, decrying, “The Trudeau Liberals left out Ontario farmers as well as steel and aluminum workers ... They used Ontario jobs as a bargaining chip [and then] went on a victory lap.” Playing even more to rural Ontario – a bastion of Ford support – he added, “My message to farmers? Justin may have forgotten about you but we will never, ever forget about you.” This Ottawa-aimed messaging (see also For The Record, below) has spurred speculation Ford has aspirations to expand his empire nation-wide, especially if current federal Conservative Leader **Andrew Scheer** falters in next year’s election.

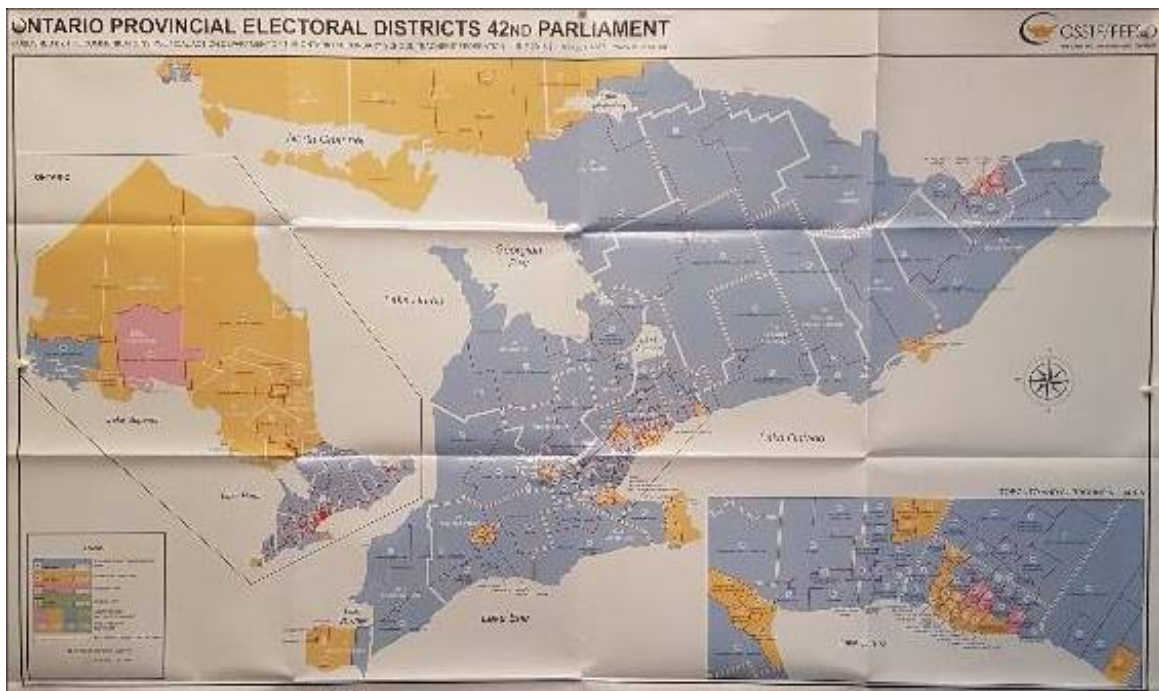
WATCHED POT – Speaking of the Trudeau Liberals, next week will provide a watershed moment for them, when cannabis becomes legal across the country. Not keen to jump on the bandwagon, but recognizing that the move is quite popular, Ford’s Tories are treading carefully around the issue. Attorney General **Caroline Mulroney**, in a speech to the Empire Club this week, reiterated Ontario’s plan to make cannabis available online next week, en route to private retail sales next spring. She emphasized, repeatedly, that legalization is a

federal initiative, and suggested Ontario is not all that thrilled with it, frowning that “the serious health and social effects associated with consuming recreational cannabis will not magically disappear on October 17.” She announced that a public awareness campaign will launch next week to coincide with retail sales of cannabis, aimed at familiarizing the public – particularly young people – with the new rules and protocols. In keeping with the grudgingly-going-along-with-it approach, the ad campaign will also focus on the health risks associated with cannabis consumption.

MAD DOCTORS – When Ford’s Tories were elected in June, many Ontario doctors – who loathed the previous Liberal government – hailed the incoming regime as saviours in their long-standing contract dispute. Well, maybe not. Mediated negotiations have broken down again, triggering an arbitration process later this month. While arbitration will ultimately resolve the impasse, it may not assuage the ill will that is still very much apparent. An unnamed senior government official, quoted by the *Toronto Star*, sounded exasperated that the two sides were still millions of dollars apart despite the government sweetening the offer. “We offered the keys to the car to drive change and the doctors are not taking it,” the source reportedly said. This infuriated representatives from the Ontario Medical Association. Also quoted anonymously, an OMA official griped that the government had violated a media blackout by talking publicly, and took exception to the depiction of doctors having rejected a good deal. “As to the government’s claim that it offered the OMA the keys to the car to drive change, if any keys were offered they were to a 1971 Lada,” the OMA source fumed.

LIFE OF THE PARTY – The Ontario Liberals have taken a small step in their daunting journey to rebuild. Veteran political staffer **Deb Roberts** has been named as Interim Executive Director and Fundraising Lead for the party, until a new party leader is elected. Word is Roberts, who is best known for handling appointments when **Dalton McGuinty** was Premier, was the personal choice of Interim Leader **John Fraser**.

BIG BLUE – Chances are Roberts won’t be decorating her new office with the colour-coded electoral map produced by the Ontario Secondary School Teachers’ Federation. A tradition after every election, the 4’x3’ wall map is a vivid illustration of what happened – in this case showing an ocean of Tory blue with orange NDP patches in a handful of urban areas and a vast swath of the North. Unlike the previous version, the map of Ontario’s 42nd parliament has only a few Liberal pink zones – small clusters in Ottawa and east Toronto, with Thunder Bay as the only pink section between Highway 401 and the Manitoba border. Plus, for the first time there is the one green dot, marking the Green Party’s seat in Guelph.



IN THE HOUSE

The House did not sit this week. MPPs will be back at their desks on Monday for a three-week stint. It's not clear yet whether Finance Minister Vic Fedeli's fall economic statement will come in this stretch, or wait until after the next break in early November.

FOR THE RECORD

"I'm calling the Premier out. The public option is the only responsible one for Ontarians. I'll debate him any time, anywhere. He can even stack the room with his army of Harperite lackeys, he'll need all the help he can get."

OPSEU President Warren (Smokey) Thomas, beating the war drums over the Ford government's move toward private cannabis sales. The union representing 140,000 public sector workers released a poll showing most people believe a public outlet like the LCBO would do a better job of keeping marijuana away from kids and generate more revenue for the government.

"Today, Ontario families, workers and businesses have more money in their pockets, we've cleaned up a lot of the hydro mess, and we have sent a clear message to the world that Ontario is open for business. While there is a lot of work left to do, we're off to a great start."

Premier Ford, with his trademark swagger, in a news release with the equally brassy headline, "Promises Made, Promises Kept: Ontario's Government for the People Marks 100 Days of Unprecedented Action."

“We were able to keep Kathleen Wynne’s hands out of your pockets. And now we are going to keep Justin Trudeau’s hands out of your pockets.”

Premier Ford, having vanquished the provincial Liberals, setting his sights on the federal version.

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ENTERPRISE

ONTARIO LEGISLATIVE HIGHLIGHTS

 enterprisecanada.com/ontario-legislative-highlights-october-19

October 19, 2018

October 19, 2018

DELIGHTED TO WELCOME DE LAUNAY

David de Launay, former Ontario Deputy Minister of Northern Development and Mines, has joined Enterprise as the Chair of our new Advisory Board. He brings extensive experience working with First Nations communities and the resource development sector, and his work will focus on projects that create community-led and owned infrastructure and resource development opportunities across Canada.



WEEKLY ROUNDUP

JOINT VENTURE – Canada appears to have survived the first few days of legalized cannabis without being overrun by stoners, but the political narrative around the landmark law is still being written. In Ontario, Premier **Doug Ford**'s language continues to suggest something less than enthusiasm for public sales of recreational weed, but it's not clear whether that's based on a deeply held conviction or just disdain for the federal Liberals who spearheaded it. Whatever the motivation, Ford blasted the feds for creating "a mess" around enforcement, both in a speech to the Ontario Provincial Police Association and in an open letter to Prime Minister **Justin Trudeau**. "As your government opens the door to widespread consumption of a psychoactive drug in our communities," Ford wrote in the letter, "it is critical that you also

provide police with the necessary tools to ensure they can protect our roads and highways from impaired drivers.” Ford also took another dig at the provincial Liberals he replaced, writing that his administration “acted quickly and decisively to replace the Wynne government’s dated and inefficient plan involving government-run cannabis stores, with a flexible retail model.” As it stands, Ontario is the only province with no bricks-and-mortar outlets, making cannabis available only through an online government website until private shops can open next spring.

CARBON PAPER – Another Wynne government initiative unceremoniously axed when Ford took over was the cap-and-trade carbon emission reduction plan – a move now estimated to cost the provincial treasury some \$3 billion over four years. That’s the calculation of Financial Accountability Officer **Peter Weltman**. While critics make hay of the cost – they are hoping for a repeat of the stench around gas plant cancellations that the Wynne Liberals couldn’t shake – Ford’s Tories are unapologetic. “That’s \$3 billion back in the pockets of Ontario taxpayers,” Environment Minister **Rod Phillips** declared. “Yes, that means less money for government – that’s more money for families.”

ACTION FIGURES – On another conflict front, a Ford policy that hasn’t even been announced yet has organized labour and social justice groups up in arms. Ford has said that he will revisit Bill 148, the sweeping labour reforms brought in by the Wynne Liberals, although he hasn’t specified which provisions will change. No matter, more than 50 protests – touted as the “largest coordinated day of action for Ontario workers in the past decade” – were staged on Monday, outside the constituency offices of PC MPPs. Most of the demonstrations were relatively small and fizzled in terms of media interest, but they are no doubt the thin edge of the wedge as Ford’s opponents prepare for all-out war.

INNER FEELINGS – Another event this week that didn’t get much attention – by design – was the first meeting of Ford’s Priorities and Planning Committee of Cabinet. Always a hush-hush affair, this group wields tremendous clout, setting the direction for policy strategies before they go to the full cabinet. Membership on the committee is an indication of who is in Ford’s inner circle. Along with the Premier, P&P is comprised of House Leader **Todd Smith**, Health Minister and Deputy Premier **Christine Elliott**, Finance Minister **Vic Fedeli**, Economic Development Minister **Jim Wilson**, Treasury Board President **Peter Bethlenfalvy** and Energy, Northern Development and Mines Minister **Greg Rickford**. (Interestingly, no **Caroline Mulroney**, **Lisa MacLeod** or **Phillips**, despite their relatively high profiles.) Don’t look for any news releases flowing from these meetings – they are highly confidential, albeit very influential on policy decisions and timing.

SHOVE IT – Given the current divisive political climate, no-one really expected much civility in the Legislature. But an incident this week suggested the Chamber is descending into something akin to pro wrestling. Not unlike the so-called “elbowgate” federally – when Trudeau was alleged to have jostled Opposition MPs in the House of Commons – eyewitness accounts of the altercation between NDP Leader **Andrea Horwath** and PC MPP **Donna Skelly** differed widely, depending largely on the onlooker’s partisan vantage point. According to Skelly’s version of events, Horwath “crossed the floor and came up to me, yelling and

screaming, and pushed me,” adding that the Opposition Leader “needs to probably consider some anger management. I mean she’s clearly an angry woman.” Energy Minister **Greg Rickford** concurred, describing Horwath’s actions as “aggressive and unacceptable.” From Horwath’s perspective, the Tory account was a “despicable” exaggeration. “This is nothing more than me having gone over to tap an old colleague on the shoulder. I mean I’ve known this woman for 20 years,” Horwath recounted, noting that both she and Skelly are from Hamilton. “The fact that [the Tories are] blowing this up into some kind of scandal just shows how this government cannot resist from being hyper-partisan.” NDP House Leader **Gilles Bisson** confirmed that his colleagues were peeved at the Tories for deliberately blocking the TV camera when Horwath was making a speech, but discounted the assault allegation. “I know Andrea Horwath well, Andrea would never do anything like that,” Bisson asserted. “She’s not a physical person.” Speaker **Ted Arnott** ruled that there was not enough evidence to take any further action.

RUMOURS & RUMBLINGS

JEN AGAIN?

As municipal elections get decided on Monday, polls show Toronto Mayor **John Tory** poised for re-election. In anticipation of this outcome, the rumour mill is churning that his main rival, former Chief City Planner **Jennifer Keesmaat**, will run for the Ontario Liberal leadership. If that happens, it would surely intensify the internal rift about how left-wing the party should be. Keesmaat is known to lean toward the socialist side – not far from where **Kathleen Wynne** took the Liberals, which didn’t work out so well – while many in the party are calling for a return to a more centrist, or even centre-right, outlook. This existential debate is expected to be the crux of the leadership race when it eventually happens.

BRAMPTON BATTALIONS

Another byproduct of the municipal election has been trash talk between former MPPs – and not just from different parties. Brampton has been a particular hotbed for nasty exchanges, with current mayor and former Liberal MPP **Linda Jeffrey** being challenged by ousted PC Leader **Patrick Brown**. Typical of their discourse has been Brown sniping, “I’m tired of seeing Brampton walked over. I’m tired of seeing Brampton bullied,” with Jeffrey firing back, “I don’t think [Brown] has the ability to navigate anything federally or anything provincially.” Stranger, though, has been the sparring between Jeffrey and her former caucus mate, defeated Liberal MPP **Helena Jaczek**. Jeffrey tweeted a thank-you to PC cabinet minister **Lisa MacLeod**, enthusing, “It’s great when old political foes come together for the common good ... I look forward to working together with your government to advance Brampton issues!” Jaczek retweeted, but with the added comment, “Linda – have you totally lost it?”

IN THE HOUSE

- No new government legislation was introduced this week.

- **Bill 36, setting rules around cannabis consumption and retail sales, passed Third Reading and received Royal Assent.**

FOR THE RECORD

“There is that interface between government setting policy and the public service speaking truth to power, but also then implementing government policies ... In [the Liberals’] view, the objective of providing rate relief superseded the concerns that I had... The public service would not have recommended or supported this.”

Cabinet Secretary Steve Orsini, at the select committee probing the previous government’s spending, hammering a retroactive nail into the Liberal coffin by testifying that senior bureaucrats argued against the plan to borrow money to finance a hydro cost reduction for consumers.

“Just days before the deal was concluded, the Premier was briefed in detail in Washington, D.C.... [He] left that meeting and said publicly what he told us behind closed doors, that he stands ‘shoulder to shoulder’ with Canada’s negotiators.”

Federal Intergovernmental Affairs Minister Dominic LeBlanc, in the latest war of words between Ottawa and Queen’s Park, taking exception to Premier Ford’s vocal criticism of the new free trade agreement.

“Andrea Horwath, Leader of the NDP and Leader of Ontario’s Official Opposition, has not endorsed Eve Adams’ municipal campaign. By citing an endorsement from an ‘Andrea Horvath’ in her campaign literature, Ms. Adams has created some confusion about that.”

Statement from the Ontario NDP after controversial former Mississauga MP Eve Adams – a Conservative who crossed the floor to the Liberals and is now seeking a seat on Hamilton City Council – raised some eyebrows about who is supporting her bid. Turns out Andrea Horvath – not Andrea Horwath, the NDP Leader – is Adams’ sister-in-law.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCTOBER 17, 2018 OCSTA MEMORANDUM – EDUCATION
DEVELOPMENT CHARGES UPDATE**



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Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

October 17, 2018

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Beverley Eckensweiler, President

SUBJECT: Education Development Charges Update

On Friday October 12, 2018 Ontario Regulation 438/18 was released outlining revisions to education development charges (“EDC”) and the process through which school boards may pass education development charge by-laws. This regulation amends Ontario Regulation 20/98. In essence, the new regulation implements a temporary cap on EDC rate increases at their current level (as of August 31, 2018) and limits the ability of boards to change the areas in their by-laws that are subject to EDCs. Other changes include:

- Restricts additional boards from becoming eligible to pass a new EDC by-law;
- Streamlines some parts of the process requirements to be included in the background study supporting an EDC by-law application;
- Maintains the ability of boards to pass by-laws for a five year term;
- The regulation is effective as of October 12, 2018.

In addition, on Monday October 15, Assistant Deputy Minister Josh Paul sent a memorandum outlining the changes to regulation while noting the government’s intention to conduct a review of the education development charge policy framework.

OCSTA will indicate to the ministry its intention to participate in the EDC policy framework review.

If you have any questions, please contact Steve Andrews at sandrews@ocsta.on.ca or Dan Duszczyzyn at dduszczyzyn@ocsta.on.ca.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
OCTOBER 23, 2018**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCTOBER 17, 2018 OCSTA MEMORANDUM – UPDATE:
CANNABIS LEGALIZATION AND RESOURCES FOR SCHOOL
BOARDS**



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Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

October 17, 2018

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Beverley Eckensweiler, President

SUBJECT: Update: Cannabis Legalization and Resources for School Boards

As you are aware, as of October 17, 2018 non-medical use of cannabis is legal for adults 19 years and older. Today the Ontario government will pass Bill 36, the *Cannabis Statute Law Amendment Act, 2018* and move forward with the provinces new retail structure for the distribution of non-medical cannabis. The bill was not substantially amended from its original form.

On May 8, 2018, the former Deputy Minister of Education sent a memorandum to all Directors of Education outlining funding for boards and resources for boards, parents/guardians, students and board staff. We have attached a link to those resources for your reference. (<http://www.edu.gov.on.ca/eng/healthyschools/parents-resources.html>).

The Ministry is now in the process of updating the requirements for boards regarding suspension and exclusion policies that will reflect the new legislative requirements. Further information on these matters will be forthcoming this fall.

Next Steps

OCSTA will continue to liaison with the ministry of education and the ministry of finance regarding the development of regulations, board resources and policy changes in respect of cannabis legalization.

If you have any questions, please contact Steve Andrews at sandrews@ocsta.on.ca